

LAUREA UNIVERSITY OF APPLIED SCIENCES

**Degree Programme in Social Services, Development and Management of Family-Centred Early Childhood ,
ZYB13SJ**

		1. year	2. year
OP	STUDIES	80	10
B034	DEVELOPING LEADERSHIP COMPETENCE		
B0140	Public sector Management in a changing operating environment	5	
B0186	Intensive Studies in Management		5
B0145	Public sector funding and financial management	5	
B0149	Legal framework for management	5	
B023	DEVELOPMENT AND RELATED METHODOLOGY		
01335	Family-Centred Early Childhood Education in a Changing	10	
01336	Development and Related Methodology	10	
0373	WORK METHODS OF FAMILY-CENTRED EARLY CHILDHOOD EDUCATION		
01328	Socio-Cultural Approach to Working and Learning	5	
01337	Preventive and Rehabilitating Work Methods of Family-Centred Early Childhood Education	10	
0375	THESIS		
01334	Thesis	30	
0374	ELECTIVE STUDIES		
B0187	International approach to Leadership and Management in Public, Private and Third Sector Services		5
		80	10

B034 DEVELOPING LEADERSHIP COMPETENCE, 20 cr

B0140 Public sector Management in a changing operating environment, 5 cr

The student is able to:

- arvioida hyvinvointipalveluiden ja terveydenhuollon nykyisiä ja tulevaisuuden palveluja ja palveluketjuja
- innovoida ja kehittää kumppanuusverkostoperiaatteella uudenlaisia asiakkaan hyvinvointia edistäviä ja tukevia palveluja, palvelumuotoja ja -rakenteita niin yksityisen, julkisen kuin kolmannenkin sektorin toiminnassa
- arvioida ja kehittää asiakkaan hyvinvointia edistävän toiminnan ja palvelun laatua palveluiden käyttäjän ja tuottajan näkökulmista
- johtaa asiakaslähtöistä palvelumuotoilua, kehittämistyötä ja innovaatioprosesseja
- toimia erilaisissa verkostoissa asiantuntijana, johtajana ja kehittäjänä
- tunnistaa ja hyödyntää operatiiviseen toimintaan ja strategiaan kytkeytyviä mittareita toiminnan vaikuttavuuden seuraamiseksi ja ennusteiden luomiseksi

Contents of the study unit:

- julkisen sektorin rooli nyt ja tulevaisuudessa
- julkisen sektorin johtamismallit ja niiden keskeiset sovellukset
- palvelutuotanto (PPPP) näkökulmasta tarkasteltuna
- oman johtamisosaamisen kehittäminen

B0186 Intensive Studies in Management, 5 cr

The student is able to:

Opintojaksolla syvennetään johtamisosaamista koulutusohjelmakohtaisesti ja valittavana on seuraavia johtamisen teemoja

- Kriisi- ja tilannejohtaminen
- Muutoksen johtaminen
- Osaamisen johtaminen
- Strateginen johtaminen
- Kehittävä ja konsultoiva johtaminen
- Verkostojen johtaminen
- Prosessien johtaminen
- Innovaatioiden ja luovuuden johtaminen

B0145 Public sector funding and financial management, 5 cr

The student is able to:

The aim is to know the basics of the structure of public sector funding and to understand the impact of financial conditions on public service provision.

- Understand public economy and related funding as a whole;
- Know the role and significance of the state, municipalities and the pension system in the financial context;
- Know the legal context of public economy funding;
- Understand legal and political control applying to government financial management;
- Know the conditions of the public economy on service production;
- Know the objectives of public funding and different reform projects.

Contents of the study unit:

- Structure of public economy revenue and expenditure
- Legal framework applying to government and municipal financial management
- Legislation applying to the state budget and principles and measures governing financial management
- Structures of municipal financial management (municipality, consolidated municipality, joint municipal authority,

municipal limited company)

- Current review of the economic situation of the public sector
- Factors affecting public economy funding and funding prospects
- Current projects and planned reforms
- Main content and significance of different forms of taxation
- Forms and sources of funding in addition to tax revenue

B0149 Legal framework for management, 5 cr

The student is able to:

Description of the study unit: Special legal aspects relating to public sector management

Students will be able to

- Know the legal framework for organisational management, particularly in the sphere of public sector organisations
- Understand the special legal aspects relating to the management of a public sector organisation
- Know the main concepts, principles and provisions of labour law
- Know the legal status of public entity officials as well as the key concepts and principles of law of civil service
- Apply provisions of labour law and law of civil service as well as analyse and solve related legal issues
- Know the special features of third sector labour legislation

Contents of the study unit:

- Special aspects in the management of public organisations
- Labour law and law of civil service; rights, obligations and responsibilities of civil servants
- Collaboration, equality and discrimination provisions relating to the employment sector
- Collective labour law: collective agreement system
- Occupational safety and occupational health care legislation
- Employer's obligation to take out insurance in case of significant social risks
- Contract management for the outsourcing of municipal service provision

Study unit description:

Special legal aspects relating to public sector management

B023 DEVELOPMENT AND RELATED METHODOLOGY , 20 cr

Description:

Students are able to analyse and develop family-centred early childhood education with the aim of influencing the changing living conditions of children and promoting growth and development that is in their interest.

The student will be able to:

- *Identify the current and future development challenges of family-centred early childhood education
- Develop the possibilities of the service system to correspond to the needs of families with children
- Improve the participation opportunities of children, young people and families in service development
- Analyse and apply the multidisciplinary foundation of family-centred early childhood education in their work
- Adopt an approach to development phenomena that utilises research methods
- Apply an investigative, reflective and workplace-oriented development approach
- Develop workplace innovation processes
- Plan, organise, manage and evaluate development projects

Content:

The operating environment for social services is constantly changing. Globalisation, economic and industrial change, and technological advances reflect in the activities of individuals, families and communities. Some of the challenges in social services include socio-economic differences and multiculturalism. The service structure of the welfare sector is shifting from being system- and sector-focused to providing customer-oriented and networked services. The significance of immediate communities and private services is growing in the provision of welfare

services. The increasing number of enterprises providing welfare services is creating new opportunities. Welfare technology continues to open new doors, although interpersonal work is also increasing in importance. Service innovations are required in order to respond to the challenges of the welfare sector. The change affects all operating environments in social services.

Laurea's area of operation is developing rapidly. The population is on the rise, and the area is undergoing strong economical and technological development as well as internationalisation. The lifestyles of people in the Uusimaa region vary from typical urban cultures to rural small communities. Supporting the daily lives of families with children is challenging, as their situations are so different. In addition, various social problems and factors that result in social marginalisation, such as unemployment, homelessness, and substance abuse and mental health problems, need to be solved.

01335 Family-Centred Early Childhood Education in a Changing , 10 cr

The student is able to:

- Examine and analyse social change and future challenges
- Identify and analyse cultural changes and their impact on the lives of children, young people and families
- Make use of latest research in family-centred early childhood education, evaluate its meaning in the context of developing work and apply it critically
- Function as analytical and developmental experts within the service system for children, young people and families
- Support communality and participation in their activities
- Apply the ethical principles of the sector to their work

Study unit description:

The study unit examines social and cultural changes that influence the welfare of children and young people, and advances knowledge on the multidisciplinary foundation for family-centred early childhood education. The studies focus on service needs resulting from the afore-mentioned changes. A family-centred and participatory orientation towards developing early childhood education has a key role. Attention is given to comprehensive promotion of welfare and health and particularly to the challenges of multiculturalism, special education and child protection.

01336 Development and Related Methodology , 10 cr

The student is able to:

- Evaluate research and development of the employment sector
- Apply the methods of developmental research and evaluation research, and understand the significance of ethics
- Plan and carry out a development project, and evaluate the process and impact of development work
- Generate new information and operating methods
- Utilise networks as development forums
- Place their own development work in its national and international framework

Study unit description:

The study unit provides advanced skills in investigative, reflective and workplace-oriented development. Research and evaluation are seen as part of action- and research-based development, which is understood as a process that requires planning and constant development. The studies examine different R&D methods, and have a particular focus on participatory and empowering approaches. The study unit also involves looking at innovation and carrying out a development project. This takes place through analysing the challenges of work, which are sought to be solved by creating new forms of operation. The project provides skills in project design, management and monitoring as well as in the roles and tasks of a project manager.

0373 WORK METHODS OF FAMILY-CENTRED EARLY CHILDHOOD EDUCATION , 15 cr

Description:

Students are able to use, apply and develop existing methods.

The student will be able to:

- * Apply the theories and work methods of family-centred early childhood education in their work
- * Develop preventive and rehabilitative services in supporting children and families

Content:

The welfare of children and families with children has become polarised in Finland. The focus of municipal services is on corrective measures. At daycare and schools, children are coming increasingly in contact with expert work carried out by professionals. Children may be riddled with pressures to conform and perform. However, children would say that the best way to be is without hurry and with time to play with their peers - less rush and more togetherness.

Examination particularly focuses on communality and communal learning as well as knowing and using related work methods in developing and managing work and work communities. The theme explores socio-cultural theories as well as preventive and rehabilitative work methods of family- and child-centred work.

01328 Socio-Cultural Approach to Working and Learning , 5 cr**The student is able to:**

- Use socio-pedagogic and socio-cultural work methods in their work and its development
- Develop and make use of creativity in their work
- Support learning from a socio-cultural perspective

Study unit description:

The study unit examines the concept of socio-cultural work from the perspective of socio-pedagogic and socio-cultural theory. The study unit supports skills in applying creative methods to inspire communities. The study unit also looks at learning that takes place in communities.

01337 Preventive and Rehabilitating Work Methods of Family-Centred Early Childhood Education, 10 cr**The student is able to:**

- Use a child- and family-centred approach
- Recognise and apply different work methods and models that are proactive and relate to preventive support
- Apply new rehabilitative work methods in expert tasks
- Use network-based work methods in child and family work
- Participate in multi-partner, cross-sectoral networks

Study unit description:

During the study unit, students advance their skills as experts in a family-centred work method. The models and methods of both preventive and rehabilitative work are explored. Students are familiar with legislative requirements for the practices of child protection and family work.

0375 THESIS , 30 cr**Description:**

During the thesis process, students advance the investigative work method in developing and managing the welfare of children and families. Students are able to analyse their development work, and schedule and manage the work systematically. Students participate in thesis workshops in various developer roles.

The student will be able to:

- Apply research knowledge on the welfare of children, young people and families to developing work
- Use research-based work methods in development and management

- Evaluate and critically examine research, development and management work

Content:

A major part of a Master's degree consists of the thesis (30 cr). The thesis is a workplace-oriented research, development and project work, which is distinctly pragmatic and supports regional development. The thesis involves applying research knowledge, conceptualising and evaluating phenomena and using chosen methods to solve problems that arise in the course of the work. The topic of the thesis can arise for instance from Laurea's R&D projects or other general development needs. The thesis is carried out in network-based cooperation, which equips students to plan, guide, implement and evaluate a development process.

Students may link assignments as part of the thesis. The topic of the thesis is approved in line with Laurea's R&D activities and the action plan of Laurea Hyvinkää. Laurea's Thesis Instructions must be followed in all thesis processes.

Learning process:

The thesis comprises the entire study process, as students progress in line with their personal objectives. Study progress is supported through thesis seminars and guidance provided each semester.

01334 Thesis, 30 cr

The student is able to:

- Apply research knowledge on the welfare of children, young people and families to developing work
- Use research-based work methods in development and management
- Evaluate and critically examine research, development and management work

Study unit description:

- opinnäytetyön oppimisprosessin avulla ylemmän mmattikorkeakoulututkinnon suorittaja osoittaa, että hän kykenee soveltamaan opintojen aikana saamaansa osaamista käytännön työelämän muutostilanteissa
- opinnäytetyö toteutetaan ensisijaisesti autenttisessa työyhteisössä
- opinnäytetyön prosessi ja tulokset raportoidaan julkisessa opinnäytetyössä
- toisiaan lähellä olevista aiheista kehittämistehtävää tekevät voivat muodostaa yhteisen kehittämisryhmän
- opinnäytetyön ohjaajana toimii pääsääntöisesti yliopettaja, työn sisältö esitetään ohjaajalle, joka hyväksyy opinnäytetyön alkaneeksi ja sitoutuu ohjaamaan työtä

0374 ELECTIVE STUDIES , 5 cr

Description:

Students recognise their learning needs and advance their specific competence accordingly. Competence focuses on the challenges of the welfare of children and families as well as their development and management.

Content:

The aim of elective studies is to support the professional growth of students. Students can choose elective studies according to their own interests. Studies can comprise provided study units or participation in R&D&I project work or a conference. Higher education -level studies (universities of applied sciences, virtual universities of applied sciences, universities and foreign higher education institutions) can be recognised in the theme. Also prior studies at a higher education institution can be accredited in accordance with the APEL principles.

B0187 International approach to Leadership and Management in Public, Private and Third Sector Services, 5 cr

Contents of the study unit:

This internationally orientated course focuses on the contemporary challenges encountered by different kind of political programs as well as new ideas to develop leadership and management in public, private and third sector services. Course content is constantly updated to reflect current policies and practices in different countries, inside EU as well as outside EU. By combining the study of management theory with the critical analysis of contemporary practice our master level students develop their skills and capabilities required to progress a managerial career in public, private and third sector organizations.