

LAUREA UNIVERSITY OF APPLIED SCIENCES

Täydentävä osaaminen (amk-tutkinto), Laurea Hyvinkää, TOB15SY

Operating environment

COMPLEMENTARY COMPETENCE IN BACHELOR'S DEGREE PROGRAMMES

Elective studies compiled into modules

Elective studies are a part of completing a university of applied sciences degree. Complementary modules make it possible to deepen or extend your knowledge.

From autumn 2014, elective studies will be offered in modules. The modules being offered at Laurea are all listed and described in each campus's own complementary competence curricula.

The modules comprise competence areas. A module typically includes at least two study units, but alternatively competence can also be developed in projects. Credits can also be gained through recognition of prior learning or demonstrations.

Complementary competence modules are also well-suited for further education for those students, who have completed a degree. Graduates can enrol in them as students of the Open University of Applied Sciences.

Modules further competency in a subject area

The scope of a module is 15 - 30 credits. Complementary competence modules support individual study paths and competence. Complementary competence modules that are compatible with the student's professional goals can include in his/her degree. The compatibility of the elective studies with the degree will be subject to prior agreement with the teacher tutor.

Learning is made relevant to workplace development and the student's personal goals. The learning outcomes specified for the modules build on future workplace needs and Laurea's focus areas.

Completion of studies

Campus-specific curricula describe what studies a unit has planned to offer over the course of a degree programme. Not all courses are held every year, rather a new list of available courses is planned and published each academic year according to demand.

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits. The study unit implementation plans specify the objectives, content and implementation form of the studies. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case.

The modules have been designed so that they can mainly be completed in the course of one or two semesters. Study units can be implemented either in Finnish or in English. The language of the implementation is decided for each semester and is visible in the study unit offer.

In order for a student to further their competency, we recommend that the student selects entire modules, but it is also possible for a student to select individual study units (courses) from within modules.

Flexible Possibilities for Completing Attainments and Specialising

Any studies in an institution of higher education can be counted as advanced competency. In addition to complementary competence studies presented in the curriculum the student can for example

- select complementary competence studies offered on Laurea's different campuses
- select a core competence module in another degree programme as their advance competency
- include in the degree studies selected from the offer of the FUAS Federation, or HAMK University of Applied Sciences and Lahti university of Applied Sciences

Completion of studies

Campus-specific curricula describe what studies a unit has planned to offer over the course of a degree programme. Not all courses are held every year, rather a new list of available courses is planned and published each academic year according to demand.

In order for a student to further their competency, we recommend that the student selects entire modules, but it is also possible for a student to select individual study units (courses) from within modules.

Curriculum Development

The offering of the complementary modules is constantly under development to match the requirements of the working life and thus the offering may change during the studies. Up to date plans on the available advanced competency modules will be published each academic year.

1. year

Y	CORE COMPETENCE	15
01416	Thesis	15
T	COMPLEMENTARY COMPETENCE	347
R020	OTHER COMPLEMENTARY COMPETENCES	
B0327	Geriatrics	1
R0074	Basic Studies in Mathematics	5
B0237	Legal Competence	5
01398	Developing and Utilizing Craftmanship as a Professional Resource	5
01459	Body, Language, Feeling, Mind - Communicate without Limits	5
01486	The European Music Portfolio - Linking language and music teaching	5
01489	Musical Integration and Music Pedagogies in Early Childhood Education	5
01527	Competitive Sport and Working Life Skills	
R015	LANGUAGE SKILLS AND INTERNATIONAL COMPETENCE	
B0074	Conversation in English	5
B0073	Legal English	5
01541	Language and cultural Tandem	5
R0089	Language and Culture Tandem	
01479	Language and Culture Tandem	3
R0082	Basic Communication in English	5
R0098	Basic Communication in Swedish	5
R0091	Business Russian 1, Elementary Level	5
R0099	Business Russian 1, Native Speaker Level	5
B0299	Workplace Russian, beginners level	5
B0300	Workplace Russian, native level	5
B0301	Workplace Russian, beginners level	5
B0302	Workplace Russian, native level	5
01484	Finnish course, beginners level	3
B069	RENEWING LEGAL REGULATIONS IN SOCIAL SERVICES	
B0309	Juridification of Society and the Individual	10
B0310	Clients in the Social Welfare System	
B0311	A Child and Family as Social Welfare Clients	
B0312	Privacy Protection in Social Welfare	5
V070	PROJECT MANAGEMENT	
B065	STRATEGIC MANAGEMENT	
B052	ECONOMIC GOVERNANCE	
B064	BRAND MANAGEMENT	
B049	LAUREA STARTUP - FROM IDEAS TO BUSINESS	
R021	MARKETING COMMUNICATION AND SALES SKILLS	
A829	COMMUNICATION AND INTERACTION	
B0286	Graphic Design	5
B045	COMPETENCE IN PUBLIC LAW	
B0211	Administrative and Municipal Law	5

B0212	Constitutional and EU Law	10
B0214	Criminal Law and Procedural Law	10
B0216	Swedish for Legal Expertise	5
B046	COMPETENCE IN PRIVATE LAW	
B0227	Insolvency Law	5
B0228	Family and Inheritance Law	5
B0230	Contract and Law of Obligations	5
B0231	Labour Law	5
B0232	Corporate and Finance Law	5
B0292	Legal Research Studies	5
R005	EARLY CHILDHOOD EDUCATION COMPETENCE	
R0093	Diversity and Special Nature of Early Childhood Education	10
R0094	Pedagogical Competence in Early Childhood Education	10
R0095	Competence in Guiding Early Childhood Education Activities	10
V107	CREATIVITY AND WELLBEING	
B0317	Varhaisiän musiikki-integraatio ja pedagogiikka	
B0313	Musical Integration and Pedagogies in Early Childhood Education	
B0318	Creative Photographing	
B0316	The Many Faces of Expression	
B0319	To Become a Lecturer	
B066	SOCIAL WORK WITH ADULTS	
B0307	Functional and Creative Methods in Social Work with Adults	
B0306	Social Guidance and Rehabilitative Work Methods	10
B0305	Supporting Participation	10
B0283	Psychosocial Rehabilitation	5
R0157	Services for the Elderly in Welfare society	10
B044	CLIENT-ORIENTED GUIDANCE	
B0277	Client-oriented Nursing and Guidance in Mental Health Work	10
B0278	Guidance and Advice in Intoxicant Abuse Work	5
B0279	Client-oriented Nursing and Guidance in Acute Nursing	10
B0280	Domestic and Intimate Partner Violence	5
B0281	Work Placement that Promotes Professional Skills	5
B0282	Nurse's Work at a Surgery in Local Services	10
B0295	Cancer Nursing Advanced Skills	5
B0303	Nursing Simulations and Clinical Skills Training and/or Clinical Studies Promoting Competence	5
B067	SUPPORTING FAMILIES	
B0287	Diverse Family	5
B0288	Child Protection	5
B0289	Working with the Child and Special Support Needed by the Child	5
B0298	Methods and Practices of Family Work	10
B071	FURTHERING OF WELFARE IN SOCIAL SERVICES AND HEALTH CARE	

B0314	Social Services and Health Care Integration in the Furthering of Welfare	5
B0315	Development of Client-oriented Cooperation Skills	10
R027	GUIDANCE AND EXPERTISE TRAINING	
01469	Student Tutor Activities	5
B0109	Development Work Placement	10
		362

01416 Thesis, 15 cr

The student is able to:

- present well-grounded work development proposals
- conceptualise the phenomena of the workplace with a basis in research data
- use appropriate research and development methods for generating new data
- participate in development projects, working responsibly in a team with employers and other partners
- evaluate their own work and solutions critically
- manage the big picture, presenting their ideas logically and with justifications

Contents of the study unit:

- How are the thesis process and development project initiated?
- How does one draw up a thesis plan?
- How is a development project conducted in the form of a thesis?
- How does one report on and publish a thesis?
- How is the maturity test completed?

R020 OTHER COMPLEMENTARY COMPETENCES, 15 cr

Description:

The aim of the studies offered in this module is to develop student's basic knowledge and skills. The studies will give basic abilities for the student to be able to manage on his/her studies in his/her field of studies. The student will conduct the appropriate studies from this module according to the initial tests or his/her needs. After completing the studies the student will have gained basic knowledge and skills to develop his/her skills to apply these competences.

Also other studies which develop professional skills can be offered in this module. Studies completed elsewhere can always be placed in this module.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Hyvinkää, sote: Terhi Hautaviita

Lohja, sote: Anu Elorinne

Porvoo: Erja Annola

Tikkurila: Marja Vellonen

B0327 Geriatrics, 1 cr

R0074 Basic Studies in Mathematics, 5 cr

The student is able to:

The student is able to

- solve mathematical problems at a level required in the UAS studies.

B0237 Legal Competence, 5 cr

The student is able to:

The student

- knows the working principles of the legal system and he is able to
- is able to act in accordance with a citizen's legal position
- is able to apply the general set of norms that regulates working life
- is able to apply key ethical and legal principles and norms in their field

01398 Developing and Utilizing Craftsmanship as a Professional Resource, 5 cr

The student is able to:

After these studies the participant is familiar with basic wood -, clay-, textile techniques and also drawing and painting.

Contents of the study unit:

To encourage participants to develop their craftsmanship skills and to utilize these skills at professional environments.

01459 Body, Language, Feeling, Mind - Communicate without Limits, 5 cr

The student is able to:

- ymmärtää työelämän moninaisia vuorovaikutustilanteita
- kohdata ja ratkaista erilaisia vuorovaikutustilanteita
- suunnitella ja toteuttaa työelämän ryhmätilanteita

Contents of the study unit:

- toiminnalliset menetelmät (draama, simulaatiot, moniaistillinen tila, verkostoyhteistyö)
- kirjallinen ja suullinen viestintä
- sosiaalinen media
- kielelliset ja kulttuuriset kohtaamiset

01486 The European Music Portfolio - Linking language and music teaching, 5 cr

The student is able to:

After the course, the student is able to

- understand musical functions and its connections to the following aims:
- observe communication with its multifaceted settings open-minded
- observe interaction with its connections on learning and teaching
- find courage to communicate with people coming from various cultural and linguistic backgrounds, using the creative, music-based solution models as a support

Contents of the study unit:

The student is able to, depending on his/her own choices made (orientation either on the practices or the research, or mixing both):

- use the tools of creative communication (language, non-verbal communication, mimics, gestures) as a support when communicating with people coming from foreign cultures
- benefit the multiple tools of musical communication, with various learning environments and models of networks
- perform data analysis methods (video, voice analysis, text analysis, SPSS /Excel analysis (e-questionnaire, Carneval tracking lists etc.)

01489 Musical Integration and Music Pedagogies in Early Childhood Education, 5 cr

01527 Competitive Sport and Working Life Skills, 5 cr

The student is able to:

The student is able

- to understand the significance of competitive sports in professional growth
- to set objectives and commit to these
- to identify the skills gained from competitive sport
- to understand and identify the importance of working life skills
- to utilise skills gained in competitive sport
- to identify the strengths and development areas in their own working life skills

Previous studies:

Kilpaurheilutausta

R015 LANGUAGE SKILLS AND INTERNATIONAL COMPETENCE, 15 cr

Description:

The aim of the study units in the module is to develop language skills and international competence needed at work. After completing the module the student has developed his/her ability to work in multicultural working environments.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Tikkurila: Camilla Kåla

B0074 Conversation in English, 5 cr

B0073 Legal English, 5 cr

01541 Language and cultural Tandem, 5 cr

The student is able to:

- improve his/her target language skills, especially oral skills
- make observations and get familiar with target (foreign) culture and society
- expand his/her general cultural competence

R0089 Language and Culture Tandem, 5 cr

The student is able to:

The Student is able to

- improve his/her target language skills, especially oral skills
- make observations and get familiar with target (foreign) culture and society
- expand his/her general cultural competence

01479 Language and Culture Tandem, 3 cr**The student is able to:**

- improve his/her target language skills, especially oral skills
- make observations and get familiar with target (foreign) culture and society
- expand his/her general cultural competence

R0082 Basic Communication in English, 5 cr**The student is able to:**

The student

- knows the basics of English grammar
- knows the basics of written and spoken communication
- is able to use study-related and work-related vocabulary
- is able to enhance language skills by making use of a variety of study methods

R0098 Basic Communication in Swedish , 5 cr**The student is able to:**

The student is able to:

- know the basics of Swedish grammar
- use study-related and work-related vocabulary
- know the basics of written and spoken communication
- enhance his/her language skills by making use of a variety of study methods

R0091 Business Russian 1, Elementary Level, 5 cr**The student is able to:**

Opiskelija osaa

- huolehtia venäläisistä vieraista työmatkalla tai olla itse vieraana
- toimia erilaisissa yksinkertaisissa työelämän tilanteissa venäjän kielen ja kulttuurin mukaisesti
- tervehtiä ja keskustella kohteliaasti eri tilanteissa
- kirjoittaa tietokoneella venäjäksi ja etsiä tietoa venäläisistä lähteistä

R0099 Business Russian 1, Native Speaker Level, 5 cr**The student is able to:**

Opiskelija osaa:

- käyttää äidinkieltään venäjää tarkoituksenmukaisesti erilaisissa arki- ja työelämän suullisissa ja kirjallisissa viestintätilanteissa

B0299 Workplace Russian, beginners level , 5 cr

The student is able to:

- meeting and escorting guests from Russia during their business travel; organizing business trips;
- participating in various business situations related to the Russian language and the culture of Russia;
- greeting and politely discussing a broad range of topics;
- the ability to type using the Russian keyboard and to look up information in different Russian sources..

Contents of the study unit:

The main objective of the course is to teach students how to use the Russian language in daily and professional life.

Study unit description:

The aim of the course in spoken and written Russian is to prepare the student for various daily and work-related situations in accordance with the student's specialization.

The course is intended for students of all specializations, and can be modified depending on the specialization.

B0300 Workplace Russian, native level , 5 cr

B0301 Workplace Russian, beginners level , 5 cr

The student is able to:

- having simple conversations with clients by phone;
- handling simple business correspondence in Russian by post and email;
- the ability to deal with different situations during business trips;
- the ability to express and justify one's opinion and to discuss a broad range of topics

Contents of the study unit:

The main objective of the course is to teach students how to use the Russian language in daily and professional life.

B0302 Workplace Russian, native level , 5 cr

The student is able to:

- proper and practical use of Russian (both spoken and written) for everyday and professional communication

The training programme is tailored to the individual needs of each student. The course is intended for native speakers of Russian, or for students who speak Russian well but have difficulties with written language.

In general, students may study independently, while receiving help from a lecturer. Course tasks include: translation, production of PR materials, planning and implementation of projects, helping Finnish students with studying Russian, and interpretation of conversations. The action plan for this course has been planned together with Russian-speaking students.

01484 Finnish course, beginners level, 3 cr

The student is able to:

After completing the course students know vocabulary and phraseology concerning easy everyday situations. Students are for example able to ask simple questions and tell about themselves and their families in Finnish. After the course students know vocabulary related to time expressions and food. They are also familiar with the characteristics and pronunciation of Finnish.

Contents of the study unit:

The course contents:

- telling about himself/herself and family
- asking questions
- time: telling the time, days of the week, months, seasons, times of day

- food vocabulary
- weather

Study unit description:

contact teaching + assignments + test

B069 RENEWING LEGAL REGULATIONS IN SOCIAL SERVICES, 30 cr**Description:**

The central goal of the module is to give the student an understanding of the societal significance as well as the structure and principal content of social legislation regarding social welfare and social services, as well as the special features in the legal status of different client groups in social work, especially children.

Having completed the module the student has a command of the principal content of key legislation regarding social welfare, especially as regards its fundamental rights and the client's key procedural rights and the appeals system. The student is able to apply legal sources regarding the rights of children, especially those that are legal norms in child welfare. The student has an understanding of international connections and contacts especially with regard to right of association. The student recognises and is able to apply the key legislation related to data protection in his/her work and knows the basics of recording information related to social welfare work.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Hyvinkää: Irma Pahlman

B0309 Juridification of Society and the Individual , 10 cr**The student is able to:**

The student is able to:

- demonstrate his/her understanding of the primary tasks and authority of key legislative powers, executive powers and jurisdictions
- explain what the principles relevant to hierarchy of legal sources and legal rulings are as well as to describe Finland's fundamental rights system and recognises the importance of human rights conventions
- explain what the operating practices in administrative work are and understands the principles of legal rulings as well as the basics of the social welfare and health care system
- to explain what the basics of labour and public service laws are
- to apply legislation relevant to the status and rights of a social welfare client and the employee's obligations

B0310 Clients in the Social Welfare System , 5 cr**The student is able to:**

The student is able to:

- apply the norms relevant to the status and rights of a social welfare client and the special legislation regarding different client groups in his/her work

B0311 A Child and Family as Social Welfare Clients , 10 cr

The student is able to:

The student is able to:

- apply his/her knowledge of the norms regulating the legal status of the child, parents and family in his/her work

B0312 Privacy Protection in Social Welfare , 5 cr

The student is able to:

The student is able to:

- apply legislation relevant to the publicity of information and the transmission and filing of information
- perform his/her work observing the requirements related to secrecy and the duty to provide information
- apply the client documents act in his/her work

V070 PROJECT MANAGEMENT, 15 cr

Description:

In this module, the students develop their project management skills.

After completing the module, the students understand the significance of projects in developing business operations. They are able to plan and conceptualise projects. They recognize risks associated with projects. They are able to sell projects and obtain the resources needed to implement them. The students are able to implement, manage and supervise projects. They are able to plan and evaluate projects.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Hyvinkää: Tero Uusitalo and Taru Tallgren

Tikkurila: Kari Halme

B065 STRATEGIC MANAGEMENT, 15 cr

Description:

At the core of the competence the students develop in this module is strategy-based planning, management and development of the organisation's and the staff's activities. The students develop their abilities to manage the organisation's activities over the long term.

After completing this module, the students are familiar with the aspects of strategic development. They are able to anticipate the long-term development targets of the organisation and the staff. The students are able to prepare strategic plans and implement them. The students are able to lead the strategy process productively. They are able to assess the success of the selected strategy. They are familiar with the significance of corporate social responsibility in strategy work.

Learning process:

The competences described in the module can be developed either by participating in study units or working in

projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Moduuli ei ole tarjonnassa.

B052 ECONOMIC GOVERNANCE, 15 cr

Description:

The aim of the module is that students will understand the principles of accounting and financial statements, and the main finance and taxation legislation related to business.

Students will learn how the economy is closely connected to a company's operational procedures improve their cost accounting skills as well as increasing their knowledge of how a company improves its overall business profitability. Students will be able to analyse businesses with the help of financial statements, key numbers and various calculations, and to make use of this information in the company's development and decision-making.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Mika Hentunen

B064 BRAND MANAGEMENT, 15 cr

Description:

The objective of the study module is for the student to be able to lead and represent an organization in marketing and marketing communications.

When the module has been completed, students are able to build a business product / service brand and make the most of the marketing management environment. She/he is able to study and monitor the company's operating environment, follow the brand's development and take appropriate action. She/he is able to compare their own and competing brands, their strengths and weaknesses and exploit them for marketing communications. She/he is able to draw up a marketing strategy, action plan and program, plan a budget and make a follow-up, as well as implementing the whole evaluation process. She/he has a clear vision, of the objectives and understanding of the opportunities and the role of the brand.

You can complete 15-30 credits in this module.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities

and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Moduuli ei ole tarjonnassa.

B049 LAUREA STARTUP - FROM IDEAS TO BUSINESS, 15 cr

Description:

The core competency produced by the module is the development of various customer-oriented ideas and commercialization in a multi-disciplinary learning environment. Students have the opportunity to launch their own business, develop their own existing business or commercialise products and services in their own field. The purpose of business development could also be internationalization or analyzing different sources of finance and financial planning.

After having completed the module, students will be able to innovate, develop and design customer-oriented products and services, as well as to productise and commercialise them. They will attain the needed information and skills for starting a business. Students will understand the sales process connected to goods or services and will be able to take care of customer relationships effectively. They will be able to design and implement targeted marketing communications.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Hyvinkää: Maija Huhta

Tikkurila: Anu Lindström

Lohja: Riku Riski

Otaniemi: Marjo Ruuti

R021 MARKETING COMMUNICATION AND SALES SKILLS, 15 cr

Description:

After completing the module, the student will be able to communicate the value of a product or service to customers. The student will be able to plan marketing messages targeted at specific groups. He/she will be able to use different marketing channels. The student will be able to use the possibilities offered by digital media in marketing. He/she will be able to use a customer-centric and interactive approach in sales situations.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on

developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Moduuli ei ole enää tarjonnassa.

A829 COMMUNICATION AND INTERACTION, 15 cr

Description:

During the module, the student will learn the basics of professional organizational communication. After completing the module, the student knows how to plan and implement an organization's communication. The student will be able to take into account an organization's strategic objectives and communicate effectively and consistently according to various stakeholders needs. The student will learn to utilize and choose appropriate communication channels, forums and different visual communication applications.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

B0286 Graphic Design, 5 cr

The student is able to:

The student

- masters the basics of the desktop publishing design and the most common programs
- knows how to use the basic tools in InDesign desktop publishing program and how to apply them also in larger publications.
- knows the most important features in the photo processing.

B045 COMPETENCE IN PUBLIC LAW, 30 cr

Description:

The core of the competence created in the module consists of identifying the structures of the judicial system and applying them in various work-related situations.

After completing the module, students are able to list the basic principles of the Finnish judicial system. Students can define the fundamentals of both European law and constitutional law and apply the norms of tax law and administrative and municipal law. Students are able to apply the norms of labour law, the collective agreements system and the law on public service. Students are familiar with the fundamentals of judicial procedure and criminal law. In addition, students achieve the level of Swedish language competence required from public servants.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it

will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:
Hyvinkää: Irma Pahlman

B0211 Administrative and Municipal Law, 5 cr

The student is able to:

The student is able to

- understand the hierarchy and significance of the legal sources of administrative law and apply what they have learnt in their decision-making to good governance.
- understand the administrative functions and principles for operational decisions
- apply the topical, gradual and regional division of competency in State administration in their work.
- understand the key content of the Administrative Procedure Act, the Administrative Judicial Procedure Act, as well as the Local Government Act and be able to apply legal norms in practice in working life.
- understand administrative-legal principles and their significance

B0212 Constitutional and EU Law , 10 cr

The student is able to:

The student is able to

- understand the principles of constitutional law, the operations of higher State bodies and decision-making, as well as selection processes
- understand the creation and development of the European Union as well as the content and significance of European law, and be able to apply what they have learnt in their legal decision-making
- take into consideration in their work the Finnish constitutional system as well as the significance of the most important features of human rights treaties
- apply what they have learnt each year in annually changing public law themes (e.g. tax law, public procurement, social rights).

B0214 Criminal Law and Procedural Law , 10 cr

The student is able to:

The student is able to

- understand the basic concepts of criminal and procedural law
- understand the starting points for the system of criminal offences and system of penalties
- work in ancillary activities in the legal area

B0216 Swedish for Legal Expertise , 5 cr

The student is able to:

The student is able to

- understand the key legal vocabulary in Swedish and be able to make use of Swedish-language sources of information
- operate properly in the Swedish language both orally as well as in writing in different legal environments and to attain at least the Common European Framework B-1 skill level.

B046 COMPETENCE IN PRIVATE LAW, 30 cr

Description:

Applying the principles of private law in practical work-related situations is located at the core of the competence produced by the module.

After completing the module, students are able to apply the norms of company law and commercial law in their work. Students are familiar with the basics of family and inheritance law. They are capable of solving situations associated with debt collection and insolvency in their work and are able to critically obtain and apply legal information from reliable sources. Students have a command of English of the level required from individuals working in the sector.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Hyvinkää: Johanna Aalto

B0227 Insolvency Law, 5 cr**The student is able to:**

The student is able to

- apply legislation related to recovery and insolvency procedures, and to act in a manner required by their duties for example carrying out work related tasks for enforcement agencies or companies.

B0228 Family and Inheritance Law , 5 cr**The student is able to:**

The student is able to

to understand the fundamental principles of family law

to identify the main issues concerning the law

to apply family laws and regulations

B0230 Contract and Law of Obligations, 5 cr**The student is able to:**

The student is able to

- understand the concepts and principles of contract law and liability law
- identify the key contractual risks and to prevent problems associated with the contractual system
- draw up the necessary basic contracts needed in business operations
- understand particular issues related to real estate
- access the consequences for damages and breach of contract

B0231 Labour Law, 5 cr

The student is able to:

The student is able to

- apply key legislation related to labour relations and to anticipate challenging labour law situations
- apply legal norms related to key public service positions, especially the position and rights of public servants
- apply legislation related to the occupational safety and health of employees and officials, pensions and legislation related to privacy protection
- be familiar with the labour and collective bargaining system

B0232 Corporate and Finance Law , 5 cr**The student is able to:**

The student is able to

- understand the main concepts and principles of corporate law and to be able to apply these in practical working life.
- apply the corporate legal norms related to partnerships and limited liability companies
- draw up corporate legal documents and company trade register notifications.

B0292 Legal Research Studies, 5 cr**The student is able to:**

The student is able to

- evaluate and critically analyse legal research
- apply legal research to their working life development as well as other practical fields
- choose an applicable approach to legal research
- understand legal research aspects within the context of being a University of Applied Sciences student
- conduct and develop research within a legal environment
- deepen her/his capabilities in accordance to annually changing themes

Contents of the study unit:

Core issues of the study unit:

- Analysis of a current legal theme and applying research methods to study cases;
- Different research methods and choosing the best method to each research and development project;
- The collection, analysis and critical evaluation of legal information;
- The special features of legal research;
- Principal features of legal research within the context of being a University of Applied Sciences student

R005 EARLY CHILDHOOD EDUCATION COMPETENCE, 30 cr**Description:**

In this module, the students develop their specific and multi-disciplinary pedagogical competence and expertise in early childhood education. The students build up competence that supports a child's individual and communal growth, development and learning. The students become experts of education, care and teaching in the area of early childhood education. After completing this module, the students may take on a leading role in a team of educators and act as an educational partner in multiprofessional networks. The studies contained in this module are part of the study path leading to the competence of a kindergarten teacher.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it

will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Virpi Lund

Tikkurila: Maarit Koskinen

Hyvinkää: Maire Antikainen

R0093 Diversity and Special Nature of Early Childhood Education, 10 cr

The student is able to:

The student is able to:

- assess a child's individual needs for growth, development and learning
- work in a goal-oriented manner and as required by the child's needs for special support and development
- work for a child in cooperation and in a family-oriented way in multiprofessional networks
- apply his/her competence in early childhood education in work, respecting the strengths of different children, families, cultures and views of education

R0094 Pedagogical Competence in Early Childhood Education, 10 cr

The student is able to:

The student is able to:

- analyse the value base, aims and underpinning knowledge of early childhood education
- take a child's characteristic ways of acting into account in education
- recognize the significance of inclusion, communality and dialogical interaction in a child's growth, development and learning
- create preconditions for an educational partnership and cooperation

R0095 Competence in Guiding Early Childhood Education Activities, 10 cr

The student is able to:

The student is able to:

- plan, guide and evaluate pedagogical activities and operational environments that meet the needs of children and groups of children
- apply functional and creative methods in education
- reflect upon an educator's actions and his/her own view of education

V107 CREATIVITY AND WELLBEING, 30 cr

Description:

After completing the module, the student will be able to act according to the principles of social pedagogy. After the module, the student will be able to utilise creative activities in welfare work at different stages of a customer's life and in different customer environments. During the module, the student will develop the ability to combine skill and knowledge in the interfaces between welfare work and art. The module will provide the skill to recognise the needs of both the customer and the work community. The student's reflective skills, understanding of creativity and understanding of group interaction will increase during the module. Student will develop expertise in two of the following creative activities he/she has selected (music, movement and dance, drama or visual art). If they so wish, the student can build competence by specialising in the early childhood education operating environment.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules."

Responsible persons:

Tikkurila: Anne Eskelinen

B0317 Varhaisiän musiikki-integraatio ja pedagogiikka, 5 cr

The student is able to:

Opiskelija osaa:

- käyttää omaa ääntään ja Orff-soittimia lapsiryhmän kanssa työskennellessään sekä ohjata niissä lapsiryhmää
- hyödyntää kitaran ja pianon alkeita laulujen säestyksessä
- hyödyntää varhaisiän musiikkikasvatuksen ohjelmistoa (lauluja, loruja, kuuntelumateriaalia)
- musiikin, kuvallisen ilmaisun, liikuntakasvatuksen (sis. musiikkiliikunta), draamakasvatuksen ja mediakasvatuksen integraatiota osana opetusta
- musiikin pedagogisia suuntauksia, metodologiaa ja lapsen musiikillisen kehityksen periaatteita
- hyödyntää saamaansa tietoa suunnitellessaan tavoitteellista ohjattua toimintaa alle kouluikäisten lasten ryhmille

B0313 Musical Integration and Pedagogies in Early Childhood Education , 5 cr

The student is able to:

Student is able to:

- use one's own voice and the Orff instruments with a group of children, to guide them
- benefit the first steps of piano and/or guitar accompaniment, to support the singing group
- benefit the comprehension of early childhood education program (songs, rhymes, listening material)
- use the integrated fields of music, visual arts, movement/dance, drama and media education while teaching children
- benefit the information on the pedagogical approaches, methods and the principles of the child's development in teaching
- benefit the information gained during the course while making goal-oriented curricula and session plans to create the activities for the under school-aged children

B0318 Creative Photographing, 5 cr

The student is able to:

Student is able to:

- analyze photos used as activators of critical discussions
- basics of photography techniques
- organize and build up photo sessions

B0316 The Many Faces of Expression, 5 cr

The student is able to:

The student is able to

- to create, produce and express music, visual arts and movement bravely to share one's own ideas and feelings with the people present in the situation
- to perform in front of an audience or bring one's own art for the audience to experience
- describe/tell with artistic tools about one's own feelings and experiences

- communicate with the audience and co-presenters / co-workers
- use and choose right kinds of tools to reach the shared process and product agreed about

B0319 To Become a Lecturer, 5 cr

The student is able to:

Student is able to:

- plan, check and execute a lecture of her own expertise
- develop his/her speaker skills
- catch and share information of her own expertise

B066 SOCIAL WORK WITH ADULTS, 15 cr

Description:

The module develops the theoretical and methodological competence the students need in social work with adults. In the study units of this module, the students improve their capabilities of using and applying methodological approaches to different people in different life situations to support their inclusion.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Kaijus Varjonen

B0307 Functional and Creative Methods in Social Work with Adults, 10 cr

The student is able to:

The student is able to

- apply, utilize on and use functional, creative and art-based methods in social work with adults

B0306 Social Guidance and Rehabilitative Work Methods, 10 cr

The student is able to:

Student is able to

- apply the concepts, methods and approaches of rehabilitative work
- plan, evaluate and develop customer guidance and rehabilitative functions
- describe legislative grounds of social guidance and rehabilitative work

B0305 Supporting Participation, 10 cr

The student is able to:

The student is able to

- encounter different customers and customer groups among adolescents and adults, and use professional methods when working with them
- plan, implement and evaluate functions that support participation and activate customers
- identify and analyse factors and processes related to social problems and marginalisation

B0283 Psychosocial Rehabilitation, 5 cr

The student is able to:

The student is able to

- analyse the individual, community-related and social factors in the background of vulnerability and exclusion
- take into account and recognize the multifaceted nature of vulnerability and exclusion
- recognize and analyse various theoretical orientations and working methods of psychosocial rehabilitation
- understand psychosocial rehabilitation as work that aims to change society

R0157 Services for the Elderly in Welfare society, 10 cr

The student is able to:

The Student is able to

- apply the knowledge of the elderly care supporting wellbeing and everyday practices
- identify the most important action surroundings in elderly care
- support and progress older people's own choices and face her/him as an individual
- identify physical and psychological phenomenon related to growing old
- recognize the possibilities of different technical advices as a part of developing working methods
- see the work with elderly person positive and challenging over the sector limits

B044 CLIENT-ORIENTED GUIDANCE , 30 cr

Description:

The students complement and improve their skills in planning, developing and evaluating customer-oriented nursing and assessing its quality. They complement their expertise and ability for professional decision-making in various operational environments for nursing.

After completing this module, the students are able to use various guidance methods in a customer-oriented manner. They follow up-to-date nursing programmes and recommendations and apply evidence-based knowledge, and assess the quality, productivity and impact of their activities. They implement and give guidance in safe pharmaceutical care in varying nursing situations. Their competence is based on knowledge of the nursing science and sciences that support it.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

B0277 Client-oriented Nursing and Guidance in Mental Health Work , 10 cr

The student is able to:

The student is able to

- create a cooperation relationship based on reciprocity and partnership to support the patient and the customer
- guide customers in promoting and fostering good mental health
- apply evidence-based practices and take part in developing them
- develop their work, their work communities and their field in reflective, multiprofessional partnerships and networks
- examine the justifications of their activities critically and relying on work guidance

B0278 Guidance and Advice in Intoxicant Abuse Work , 5 cr

The student is able to:

The student is able to

- deepen their knowledge of intoxicants, their mechanisms of action and their health impacts
- reflect upon their attitudes towards intoxicant use
- bring up customers' intoxicant abuse problems and make them aware of the need to change their intoxicant use habits
- guide and support a customer using the methods of rehabilitative intoxicant abuse work

B0279 Client-oriented Nursing and Guidance in Acute Nursing , 10 cr

The student is able to:

The student is able to

- plan, implement and evaluate their working methods in compliance with up-to-date guidelines, recommendations and evidence-based knowledge
- evaluate the effectiveness and impact of various treatment and guidance methods
- observe development needs in nursing and plan, implement and evaluate development measures
- act as experts of nursing in critical customer situations
- act as experts of nursing in demanding pharmacological care and in guiding patients in pharmacological care

B0280 Domestic and Intimate Partner Violence , 5 cr

The student is able to:

The student is able to

- consider the health-related and social consequences of domestic and intimate partner violence
- recognize the fact that domestic and intimate partner violence is part of the field of activities in health care and social care system
- pick up on possible signs of violence in customer contacts
- guide and support persons having experienced domestic and intimate partner violence as a key part of their professional activities
- use a network-based work approach in their profession to prevent and treat family and intimate partner violence.

B0281 Work Placement that Promotes Professional Skills , 5 cr

The student is able to:

The student is able to

- profile and improve their competence in authentic operational environments for nursing
- develop their capability to assist, support and guide individuals, communities and families in empowerment, independent coping and a meaningful life
- take part in evidence-based decision-making, constructively reflecting upon their thoughts in multiprofessional team work
- promote their awareness of their own personality and of how they can use it to help the customer in their work

B0282 Nurse's Work at a Surgery in Local Services , 10 cr

The student is able to:

The student is able to

- promote national health by applying and developing further evidence-based and empowering guidance methods
- recognize population groups that need particular support, are able to plan the promotion of their health
- promote independent care by patients with multiple and long-term illnesses and their families
- implement multiprofessional and cross-sectoral cooperation and a network-based work approach in local services
- apply online guidance services as part of their work

B0295 Cancer Nursing Advanced Skills, 5 cr

The student is able to:

Students are able to

- assess a cancer patient's needs for treatment in acute care work
- apply the methods of evidence-based nursing in special questions regarding the clinical care of a cancer patient in an acute phase
- identify a cancer patient's and his or her family's need for support
- apply evidence-based methods in the care of a cancer patient and his or her family

Contents of the study unit:

- opintojakson aloitus Hyvinkäällä (8h)
- opiskelijat suorittavat opintojakson verkko-osuudessa erilliset tehtävänannot akuuttiin syöpähoitotyön liittyen; ohjeistus aloituksessa
- opiskelijat tarkastelevat jotakin selkeästi rajattua syöpähoitotyön osa-aluetta sekä pohtivat valitsemaansa aihetta potilaan ja perheen ohjauksen näkökulmasta kirjallisessa tehtävässä ohjeistus opintojakson aloituksessa

B0303 Nursing Simulations and Clinical Skills Training and/or Clinical Studies Promoting Competence, 5 cr

The student is able to:

The student is able to:

- perform clinical nursing assessment
- plan, implement, and evaluate nursing care for adult patients with different illnesses
- implement clinical nursing skills and interventions
- apply the principles of evidence-based nursing within the nursing process
- critique his/hers and team members' learning against the learning objectives

Contents of the study unit:

Opintojakso toteutetaan Laurean Hyvinkään kampuksella sijaitsevassa simulaatiokeskuksessa ja/tai vapaavalintaisessa ammattitaitoa edistävässä harjoittelussa. Opiskelijalla on siten mahdollisuus muodostaa 5op:een kokonaisuus seuraavasti:

Esimerkkivaihtoehdot:

1. Simulaatiokeskuksessa toteutettavissa simulaatioissa ja työpajoissa 5 op
2. 3,5 op suoritetaan simulaatioissa ja työpajoissa kevätlukukauden 2016 aikana siten, että opiskelija osallistuu yhteensä 12 simulaatio/työpajapäivään (96 tuntia simulaatio- ja työpajaharjoituksia/ 1pv=8h)
3. 1,5 op (41 h) suoritetaan verkko-opintoina, johon sisältyvät
 - oppimistavoitteiden asettaminen,
 - ennen simulaatio- työpajapäiviä suoritettavat aiheisiin orientoivat ennakkotehtävät,
 - simulaatioskenaarioihin liittyvän tutkimustiedon reflektointi
 - oman osaamisen ja oppimistavoitteiden saavuttamisen reflektointi
4. Vapaavalintaisessa ammattitaitoa edistävässä harjoittelussa

5. Yhdistämällä simulaatiot ja työpajat ammattitaitoa edistävään harjoitteluun.
- Tuntimäärät sovitaan erikseen opiskelijan kanssa; opiskelija esimerkiksi suorittaa 3 (kolmen) viikon harjoittelun valitsemassaan terveydenhuollon toimintaympäristössä, mitä ennen/jälkeen hän suorittaa tarvittavan määrän simulaatioita ja työpajoja.

Työpajoissa opiskelijat harjoittelevat mm.

- laskimoverinäytteiden ottamista
- iv. kanylointia
- lääkelaskuja sekä lääkeliuosten valmistusta
- auttamismenetelmiä, kuten verenpaineen manuaalinen mittaaminen, verensokerin mittaaminen, virtsatien katoaminen
- aseptista työskentelyä

Simulaatioissa opiskelijat mm.

- toteuttavat hoidon tarpeen arviointia kliinisiä ja fysiologisia mittausmenetelmiä hyödyntäen
- soveltavat tieteellistä tietoa hoidollisessa päätöksenteossa hoitoprosessin eri vaiheissa
- toteuttavat lääke- ja nestehoitoa
- soveltavat teoreettista ja kokemuksellista osaamistaan potilaan/asiakkaan opetuksessa ja ohjauksessa
- toteuttavat potilas/asiakaslähtöistä hoitotyötä
- harjoittelevat tiimityöskentelyä kliinisessä hoitotyössä

Ammattitaitoa edistävä harjoittelu

- Eri hoitotyön yksikössä

B067 SUPPORTING FAMILIES, 15 cr

Description:

In this module, the students improve their skills in customer work aiming to support families and parenting. The students also improve their competence in methodology use and, in this context, their capabilities of planning, evaluating and developing child and family oriented activities

You can complete 15 to 30 credits in this module.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

B0287 Diverse Family, 5 cr

The student is able to:

Student is able to

- analyse the challenges related to the well-being of the family in today's society
- analyse the family's diversity and its internal relations
- appreciate the needs for support of the child and family in an early phasetake
- to use the network- and resource-centred work methods to support the family

B0288 Child Protection, 5 cr

The student is able to:

Student is able to

- carry out the principles and obligations of the Child Welfare Act in their work.
- recognise and appreciate the needs for child protection

B0289 Working with the Child and Special Support Needed by the Child, 5 cr

The student is able to:

Student is able to

- work with children
- recognise the special support needs of the child and is able to support him/her

B0298 Methods and Practices of Family Work, 10 cr

The student is able to:

Students are able to:

- evaluate how families work what are their strengths and challenges
- support families in different situations in life
- use different practices of family work
- support early communication and the child's and parents' mentalization ability
- support the relationship between parents and their role as parents
- recognize domestic violence and the ways it presents itself as well as meet and support victims of domestic violence

B071 FURTHERING OF WELFARE IN SOCIAL SERVICES AND HEALTH CARE , 15 cr

Description:

The central objectives of the module include the student becomes acquainted with social services and health care integration from the perspective of welfare, especially in the questions concerning functional cooperation of service system, and that the student understands integration as customer-oriented cooperation in service or nursing chains that further client/patient welfare. The module deals with the prerequisites of integration, such as professional roles, practices of creating mutual knowledge and customer-oriented understanding as well as learning of teamwork and interaction skills.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

B0314 Social Services and Health Care Integration in the Furthering of Welfare, 5 cr

The student is able to:

The student is able to

- recognise social services and health care organisational model, the ways and means of producing and organising services furthering welfare, and guidance and monitoring in Finland
- understand the principal concepts associated with social services and health care integration
- recognise the main judicial acts guiding social services and health care integration
- understand the principles of customer orientation and humane cultural framework in furthering of welfare

B0315 Development of Client-oriented Cooperation Skills , 10 cr

The student is able to:

The student is able to

- to act in a customer-oriented fashion based on shared expertise
- guide clients according to the principles of furthering physical, psychological and socio-emotional welfare.
- apply the principal values and professional ethics of his/her profession in his/her work
- apply dialogue and interactive listening in client encounters

R027 GUIDANCE AND EXPERTISE TRAINING, 15 cr

Description:

Expertise is born via guidance activities in the Guidance and expertise module.

Completing this module provides the student with varied expertise in guiding different people in different situations. The student will know how to support the development of both competence and identity, and to advise on the use of different tools. They know which actions promote a sense of community.

Learning process:

Competence as defined in this module can be developed by, for example, taking part in student union activities during study units. The working language can be either Finnish or English.

Responsible persons:

Teija Laamanen

01469 Student Tutor Activities, 5 cr

The student is able to:

Student is able to

- understand the objectives and operating methods of Laurea and his or her own degree programme
- plan new operating methods to enhance the commitment of new students
- perceive the content of his or her own culture
- provide new students from different cultures with information on the learning environment and culture of the Laurea community
- market Laurea University of Applied Sciences and the opportunities for study offered by Laurea
- apply communication and marketing skills required in the marketing of Laurea
- act as a mentor for students in need of support
- understand the significance of effective tutoring activities for the promotion of well-being in the community

Contents of the study unit:

- Campus-specific meetings according to an agreed-upon schedule and the planning of tutoring
- Training events for tutors organised by Laurea
- Creating their own competence profile in the Kyvyt.fi service and acting as a 'reflection tutor' in the context of the online service
- Tutoring activities related to entrance examinations in the spring and in the autumn
- Providing new students with an introduction to Laurea at the start of each term in September and January
- Providing guidance to international and exchange students throughout the term
- The planning of the Freshers' Event and the Pre-Freshers' Event Party

- Support measures for new students related to themes addressed in the study unit on career planning in accordance with the agreed upon division of labour
- Participation in campus events at the student's own campus

Study unit description:

- The students learn how to evaluate tutoring from the viewpoint of their own campus and the educational responsibilities that exist in that campus
- They know how to instruct new students in the Laurea operating culture
- The students are familiar with the systems currently in use
- They know how to create a competence portfolio for themselves and are able to support new students in the creation of a competence portfolio at the kyvyt.fi service.
- They are familiar with the learning environments of their campus and have the capacity to represent the campus in different events where necessary
- The students are familiar with working methods in the area of career planning and, in cooperation with a teacher tutor, are able to support new students in matters related to career planning
- They have the capacity to act as an active promoter of the work community and student well-being

Previous studies:

A student acting as a student tutor must be a member of the student union of Laurea University of Applied Sciences.

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The student is able to:

- recognise and evaluate their own ability to take on development and management tasks
- adopt a research-oriented and developmental approach to work and use its methods
- use the tools and methods of management

Contents of the study unit:

- What constitutes managing and developing work in social services?
- What competences are needed?

Study unit description:

Students practice leading and developing the social services.

Previous studies:

Themes 1-5