

LAUREA UNIVERSITY OF APPLIED SCIENCES
Täydentävä osaaminen (amk-tutkinto), Laurea Otaniemi, TOG16SY
1. year

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		339

R020 OTHER COMPLEMENTARY COMPETENCES, 15 cr

Description:

The aim of the studies offered in this module is to develop student's basic knowledge and skills. The studies will give basic abilities for the student to be able to manage on his/her studies in his/her field of studies. The student will conduct the appropriate studies from this module according to the initial tests or his/her needs. After completing the studies the student will have gained basic knowledge and skills to develop his/her skills to apply these competences.

Also other studies which develop professional skills can be offered in this module. Studies completed elsewhere can always be placed in this module.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Hyvinkää, sote: Terhi Hautaviita

Lohja, sote: Anu Elorinne

Porvoo: Erja Annola

Tikkurila: Marja Vellonen

R0169 Preparatory Studies in Mathematics, 3 cr

The student is able to:

The student is able to

- solve mathematical problems at a level required in the UAS studies.

G8151 Terveysten ja turvallisuuden edistäminen, 5 cr

The student is able to:

edistää turvallisuutta ja terveyttä

toimia erilaisissa ensiapua vaativissa tapahtumissa

antaa oikeaa ensiapua lapsille ja aikuisille

tehdä tilannearvion

Opiskelija tuntee lääkehoidon keskeiset käsitteet

Opiskelija tietää erilaiset lääkemuodot ja osaa käsitellä lääkkeitä asianmukaisesti

Opiskelija tuntee oman vastuunsa lääkehoidon toteuttamisessa

Opiskelijalla on kyky hankkia lisätietoa lääkkeistä

Tuntee työterveyshuollon toimintaperiaatteet

Osaa toimia yhteistyössä työterveyshuollon asiantuntijoiden kanssa

Tuntee työsuojelun organisaation ja toiminnan

Osaa itse työssään käyttää työterveyshuollon palveluita

Tuntee perusanatomiaa

Ymmärtää kehon toimintaa suhteessa ensiapuun ja lääkehoitoon

Ymmärtää kehon toimintahäiriöitä

Contents of the study unit:

Toiminta ensiapua vaativissa tilanteissa

terveyden ja turvallisuuden edistäminen

henkeä uhkaava tilanteen ensiapu

- lääkehoidon peruskäsitteet
- lääkemuodot ja lääkkeiden käsittely
- reseptien tulkinta
- vastuukysymykset lääkehoidossa
- joitakin erityiskysymyksiä lääkehoidon alueelta

työterveyshuollon termistö

työterveyshuollon toimintamuodot

työsuojelu

anatomia

fysiologia

01527 Competitive Sport and Working Life Skills, 5 cr

The student is able to:

The student is able

- to understand the significance of competitive sports in professional growth
- to set objectives and commit to these
- to identify the skills gained from competitive sport
- to understand and identify the importance of working life skills
- to utilise skills gained in competitive sport
- to identify the strengths and development areas in their own working life skills

Previous studies:

Kilpaurheilutausta

R0225 Participation in Voluntary Work, 0 cr

The student is able to:

See the description.

Study unit description:

The student participates in voluntary work during his/her studies. As a volunteer the student develops his/her general working life competences, professional competences and competence related to social themes. The competence is acknowledged as part of the other studies.

R015 LANGUAGE SKILLS AND INTERNATIONAL COMPETENCE, 15 cr**Description:**

The aim of the study units in the module is to develop language skills and international competence needed at work. After completing the module the student has developed his/her ability to work in multicultural working environments.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Tikkurila: Camilla Kåla

R0126 Going Abroad, 3 cr**The student is able to:**

The student is able to

- function and communicate successfully in interactive situations of the international study and/or work community
- communicate in intercultural situations
- recognize different stages of culture shock
- fill and compile documents related to mobility
- take into consideration health, safety & security issues abroad
- tell about Finnish culture and education system and studying in Laurea

Previous studies:

Prerequisites: having been accepted to go on exchange or placement abroad.

R0089 Language and Culture Tandem, 5 cr**The student is able to:**

The Student is able to

- improve his/her target language skills, especially oral skills
- make observations and get familiar with target (foreign) culture and society
- expand his/her general cultural competence

R0170 Preparatory English, 3 cr**The student is able to:**

The student

- has a basic command of English grammar
- is able to use study-related and work-related vocabulary

- is able to use various strategies and tools to develop language skills

R0171 Preparatory Swedish, 3 cr

The student is able to:

The student

- has a basic command of Swedish grammar
- is able to use study-related and work-related vocabulary
- is able to use various strategies and tools to develop language skills

R0090 Communicative Swedish , 5 cr

The student is able to:

The student is able to:

- understand communication in Nordic contexts
- communicate naturally both in formal and informal situations
- apply language and cultural skills in a project

R0080 Business Swedish, 5 cr

The student is able to:

The student is able to:

- discuss and write about current economic issues
- master essential business communication
- act in sales negotiations

F7097 Fokus på kundrelationer (Swedish Language Studies), 5 cr

The student is able to:

The student is able to

- communicate efficiently in Swedish orally and in writing
- operate in Swedish in their expert community and communicate about the themes of their area of expertise using different means of communication
- apply the information they have acquired from sources written in Swedish
- act in a multicultural operating environment
- market and sell products and services in Swedish
- carry out business and marketing communications tasks in Swedish
- work in the company's exhibition projects and internationalisation process in Swedish
- maintain and develop customer relationships in Swedish

R0086 Focus on the Nordic countries , 5 cr

The student is able to:

The student is able to:

- recognize the special characteristics in Nordic politics, economy, society and ecology and communicate both in writing and orally
- communicate in writing and orally about current Nordic issues
- put his/her own profession and education into a Nordic perspective

- alternatively apply and utilize his/her language skills in a Nordic project

R0118 Basics of German 1 , 5 cr

The student is able to:

The student is able to:

- learn the basic structures and vocabulary of the language
- communicate in the target language in fairly simple situations
- write simple, targeted messages
- recognise typical cultural characteristics of the areas where the language is spoken

R0119 Basics of German 2 , 5 cr

The student is able to:

The student is able to:

- learn the basic structures and vocabulary of the language
- communicate in the target language in fairly simple situations
- write simple, targeted messages
- recognise typical cultural characteristics of the areas where the language is spoken

R0125 Working German 1 , 5 cr

The student is able to:

The student is able to

- communicate in common workplace situations
- write clear general texts using tools
- recognise typical cultural characteristics of the areas where the language is spoken
- know the main professional vocabulary related to their fields
- use and deepen basic language skills acquired earlier

R0120 Working German 2 , 5 cr

The student is able to:

The student is able to:

- use the terminology of their fields verbally and in writing
- deepen their cultural knowledge, particularly in workplace situations
- make use of various information sources related to the language in their own fields

R0083 Basics of Spanish 1 , 5 cr

The student is able to:

The student is able to:

- understand the basic structures and vocabulary of Spanish
- communicate in Spanish in simple situations
- write simple and targeted texts
- understand some cultural characteristics of the Spanish-speaking world

R0084 Basics of Spanish 2 , 5 cr

The student is able to:

The student is able to:

- understand the basic vocabulary and structures of Spanish
- communicate in Spanish in fairly simple situations
- write simple and targeted messages
- recognize typical cultural characteristics of the Spanish-speaking areas

R0096 Working Spanish 1 , 5 cr

The student is able to:

The student is able to:

- communicate in common workplace situations
- write understandable general texts using tools
- know the main professional vocabulary related to their field
- use and deepen his/her basic language skills acquired earlier
- recognise typical cultural characteristics of the areas where the language is spoken

R0097 Working Spanish 2 , 5 cr

The student is able to:

The student is able to:

- use the terminology of his/her own field both orally and in writing
- deepen his/her cultural knowledge especially in situations related to working life
- make use of various sources of information related to the language area in his/her own field

R0087 Basics of Italian 1 , 5 cr

The student is able to:

The student is able to:

- learn the basic structures and vocabulary of the language
- communicate in the target language in fairly simple situations
- write simple, targeted messages
- recognise typical cultural characteristics of the areas where the language is spoken

R0088 Basics of Italian 2, 5 cr

The student is able to:

The student is able to:

- learn the basic structures and vocabulary of the language

- communicate in the target language in fairly simple situations
- write simple, targeted messages
- recognise typical cultural characteristics of the areas where the language is spoken

R0116 Basics of French 1 , 5 cr

The student is able to:

The student is able to:

- learn the basic structures and vocabulary of the language
- communicate in the target language in fairly simple situations
- write simple, targeted messages
- recognise typical cultural characteristics of the areas where the language is spoken

R0117 Basics of French 2, 5 cr

The student is able to:

The student is able to:

- learn the basic structures and vocabulary of the language
- communicate in the target language in fairly simple situations
- write simple, targeted messages
- recognise typical cultural characteristics of the areas where the language is spoken

R0167 Working French 1, 5 cr

The student is able to:

The student is able to:

- communicate in common workplace situations
- write understandable general texts using tools
- know the main professional vocabulary related to their field
- use and deepen his/her basic language skills acquired earlier
- recognise typical cultural characteristics of the areas where the language is spoken

The student is able to reach the level B1 of the Common European Framework of Reference.

Previous studies:

The requirement is that the student has completed studies in French at a high school or a university and has reached at least the level A2 of the Common European Framework of Reference.

R0123 Basics of Russian 1 , 5 cr

The student is able to:

The student is able to:

- learn the basic structures and vocabulary of the language
- communicate in the target language in fairly simple situations
- write simple, targeted messages
- recognise typical cultural characteristics of the areas where the language is spoken

R0124 Basics of Russian 2 , 5 cr

The student is able to:

The student is able to:

- learn the basic structures and vocabulary of the language
- communicate in the target language in fairly simple situations
- write simple, targeted messages
- recognise typical cultural characteristics of the areas where the language is spoken

R0121 Working Russian 1 , 5 cr

The student is able to:

The student is able to:

- •meeting and escorting guests from Russia during their business travel; organizing business trips;
- participating in various business situations related to the Russian language and the culture of Russia;
- greeting and politely discussing a broad range of topics;
- the ability to type using the Russian keyboard and to look up information in different Russian sources..

R0122 Working Russian 2 , 5 cr

The student is able to:

The student is able to:

- use the terminology of their fields verbally and in writing
- deepen their cultural knowledge, particularly in workplace situations
- make use of various information sources related to the language in their own fields

R005 EARLY CHILDHOOD EDUCATION COMPETENCE, 30 cr

Description:

In this module, the students develop their specific and multi-disciplinary pedagogical competence and expertise in early childhood education. The students build up competence that supports a child's individual and communal growth, development and learning. The students become experts of education, care and teaching in the area of early childhood education. After completing this module, the students may take on a leading role in a team of educators and act as an educational partner in multiprofessional networks. The studies contained in this module are part of the study path leading to the competence of a kindergarten teacher.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Virpi Lund

Tikkurila: Maarit Koskinen

Hyvinkää: Maire Antikainen

R0093 Diversity and Special Nature of Early Childhood Education, 10 cr**The student is able to:**

The student is able to:

- assess a child's individual needs for growth, development and learning
- work in a goal-oriented manner and as required by the child's needs for special support and development
- work for a child in cooperation and in a family-oriented way in multiprofessional networks
- apply his/her competence in early childhood education in work, respecting the strengths of different children, families, cultures and views of education

R0094 Pedagogical Competence in Early Childhood Education, 10 cr**The student is able to:**

The student is able to:

- analyse the value base, aims and underpinning knowledge of early childhood education
- take a child's characteristic ways of acting into account in education
- recognize the significance of inclusion, communality and dialogical interaction in a child's growth, development and learning
- create preconditions for an educational partnership and cooperation

R0095 Competence in Guiding Early Childhood Education Activities, 10 cr**The student is able to:**

The student is able to:

- plan, guide and evaluate pedagogical activities and operational environments that meet the needs of children and groups of children
- apply functional and creative methods in education
- reflect upon an educator's actions and his/her own view of education

G120 FUTURE EXPERTS IN THE WELFARE SECTOR, 15 cr**Description:**

The module produces competence, which makes it possible for the student to develop services and service models in the welfare sector.

After completing the module, the student is able to describe and evaluate the expertise that the welfare sector will require in the future. The student is able to evaluate changes in the operating environment, as well as the changes required in services and service models. The student is able to develop and apply different working methods when developing future services and service models as a part by participating in projects oriented towards working life.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case.

The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Johanna Leskelä ja Hannamari Talasma

01500 Innovation Project 1, 5 cr

The student is able to:

The student is able to

- work in multi-professional groups and networks
- use service innovation processes and tools to develop services
- develop services to promote health and well-being in multi-professional teams together with working life representatives

01491 Innovation Project II, 10 cr

The student is able to:

student is able to develop and apply different working methods when developing future services and service models as a part by participating in projects oriented towards working life.

student is able to evaluate changes in the operating environment, as well as the changes required in services and service models.

F044 HR SPECIALIST AND WORKING LIFE REORGANISER, 30 cr

Description:

In Human Resources Specialist and Working Life Reorganiser module, the student develops his/her own expertise in working with companies and organisation personnel. The objective is to develop working community skills, management skills and development skills. The development of student's own management skills belongs to the core of the module.

The examination of HR through societal norms, laws and statutes is essential but the ability to function interactively in different working life situations is equally essential. Management of a well-being working society capable of achieving set goals is a part of the module content.

The central learning objectives of the module include evaluation of personnel resources, goal-oriented HR management and development, and internal communication. Some study units prominently suitable for other University of Applied Sciences students interested in the development of their HR skills. Certain study units can be accomplished with variable extent of 5-15 ects, depending on their working life context and the PSP (Personal Study Plan) of the student.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

F7087 Challenging Work Situations as a Manager, 10 cr

The student is able to:

The student is able to:

- identify and analyse challenging situations stemming from work, individual or working community as well as their origins in different working communities and networks
- function in his/her work role as a problem solver and be aware of his/her potential in their solution.
- act using interactive, judicial and work psychological means in problem situation solving and assess the functionality of different methods.
- use external help when required as an alternative means of problem situation solution.

G103 PROMOTING WELLBEING, 30 cr**Description:**

The objective of the module is for the student to be able to evaluate and develop physiotherapy as a part of his/her client's wellbeing.

After completing the module the student is able to extensively apply different physiotherapy assessment and exercise methods. The student is able to evaluate and develop his/her own competence, as well as services from a multidisciplinary perspective in the client's different operating environments. The student is able to foresee future challenges to wellbeing and create solutions.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Johanna Stepanoff ja Irma Karhu

G8290 Supporting Mental Functions, 5 cr**The student is able to:**

The student is able to

- describe the basics of psychophysical physiotherapy
- evaluate a client's resources and motivation with psychophysical physiotherapy assessment methods
- support and promote the client's health and functional ability in multidisciplinary operating environments
- evaluate the effectiveness of physiotherapy and create new practices

G8291 Nutrition as Support for Wellbeing, 5 cr**The student is able to:**

The student is able to

- describe the basic functions of the digestive system and its regulation and the effect of physical activity on nutrition
- describe and recognise the significance of nutrition for the wellbeing of people in different ages
- evaluate the client's body composition and support dietary habits that promote a client's wellbeing
- design approaches that take physical activity and nutrition into account and promote the client's overall wellbeing.

G8292 Applied Physical Activity, 5 cr

The student is able to:

The student is able to

- describe the significance of the disorders or defects of the cardiovascular system and respiratory system with regard to a person's wellbeing and functioning
- evaluate and improve the client's functioning with methods of applied physical activity
- evaluate and develop assistive technology appropriate for the client's needs and supporting activity and participation

G8324 Promoting Health and Thriving at Work, 5 cr

The student is able to:

Student is able to

- define national and global threats to health and well-being at a conceptual level
- create environments that promote health and well-being
- assess and promote the population's health and ability to function
- recognise and describe different risks to the well-being of work communities
- assess the health and well-being of work communities and employees
- support different actors' well-being in different situations in working life
- develop work and operating environments on the basis of an assessment

Contents of the study unit:

G8325 Multidisciplinary Evaluation Methods in Rehabilitation, 5 cr

The student is able to:

Student is able to

- identify and describe the goals and assessment of rehabilitation with the help of different evaluation methods used in the field of rehabilitation
- describe the goals and assessment of rehabilitation using the GAS method
- analyse and assess the feasibility and appropriateness of GAS in proving effectiveness

G8328 Supporting Functional Capacity, 5 cr

The student is able to:

Student is able to

- describe how circulatory and respiratory insufficiencies affect a person's well-being and ability to function
- assess the performance of the cardiovascular and respiratory systems in people of different ages
- provide guidance on good lifestyle choices (physical activity, nutrition) to people of different ages

G105 REHABILITATION NETWORKS, 15 cr

Description:

The objective of this module is to develop the student's expertise in international rehabilitation networking.

After completing the module the student is able to act in national and international rehabilitation networks. The

student is able to evaluate the challenges and develop the effectiveness of physiotherapy, as well as develop the operations in the field of physiotherapy networks.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Johanna Leskelä

G8298 National and Global Rehabilitation Challenges and Effectiveness, 5 cr

The student is able to:

The student is able to

- recognise and describe national and global rehabilitation challenges.
- apply the principles of sustainable development in his/her own work
- evaluate the effectiveness of rehabilitation and develop operations in a multidisciplinary and multicultural operating environment

Previous studies:

Studies in physiotherapy.

G8304 Optional Work Placement, 10 cr

The student is able to:

The student is able to

- critically evaluate his/her own professional actions and actively develop himself/herself, his/her own work and field of expertise by using investigative and developing approaches
- use his/her economical, administrative and management skills in his/her own physiotherapy work
- act as an agent with real influence in multiprofessional and multicultural networks

B066 SOCIAL WORK WITH ADULTS, 15 cr

Description:

The module develops the theoretical and methodological competence the students need in social work with adults. In the study units of this module, the students improve their capabilities of using and applying methodological approaches to different people in different life situations to support their inclusion.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Kaijus Varjonen

G8308 Social sector work carried out with adults , 5 cr**The student is able to:**

After completing this module, students can:

- identify the multifaceted nature of vulnerability and exclusion
- analyse the individual, community-related and social factors behind marginalisation, vulnerability and exclusion
- understand theoretical bases and working orientations of social rehabilitation

G8309 Guidance and counselling in social work with adults , 5 cr**The student is able to:**

Opiskelija osaa

- soveltaa tietojaan ja taitojaan kriisi-, mielenterveys-, päihde- kriminaali- ja monikulttuurisessa työssä
- soveltaa asiakkaan osallisuutta ja voimaantumista edistäviä työmuotoja asiakastyössä

Contents of the study unit:

After completing this module, students can:

- apply their knowledge and skills in crisis work, mental health work, and in intoxicant abuse, crime prevention and multicultural work.
- apply, in customer work, working methods that promote the customer's inclusion and empowerment

G8310 Functional, bodily and creative methods in social work with adults , 5 cr**The student is able to:**

The student is able to:

- apply, draw on and use functional, bodily and creative art-based methods in social work with adults
- improve their knowledge and capabilities in the application of these methods.

Contents of the study unit:

After completing this module, students can:

- apply, draw on and use functional, bodily and creative art-based methods in social work with adults
- improve their knowledge and capabilities in the application of these methods.

G111 MULTIDISCIPLINARY CUSTOMER WORK COMPETENCE IN THE SOCIAL SERVICES AND HEALTHCARE FIELD, 15 cr**Description:**

The core purpose of the module is for students to gain an understanding of human growth and development and of life's different stages.

After completing the module, the student is able to support the creation of an interactive relationship between people of different ages. The student is able to improve a customer's potential to develop his/her own personality and skills. The student is able to utilise various multidisciplinary methods when guiding activities according to a customer's needs.

Learning process:

The competences described in the module can be developed either by participating in study units or working in

projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: (hoitotyö) Anna-Kaisa Hankaniemi, (sosionomi) Annika Kultavirta

G8286 Different Stages of Human Life, 5 cr

The student is able to:

The student is able to

- recognise and describe developmental entities and opportunities in different phases of a person's life
- evaluate the course of his/her client's life and give guidance

G8287 Similar, Different and Various Types of Opportunities, 5 cr

The student is able to:

The student is able to

- recognise the specific challenges in a person's growth and development and know the service systems in use for these
- support his/her clients' different ways of learning and acting
- guide rehabilitative operations according to the client's needs
- encounter and resolve situations where challenging behaviour is exhibited

G8288 Interaction Skills in the world of Children, Youths and Adults, 5 cr

The student is able to:

The student is able to

- support the building of interaction relationship with a baby, child, youth or adult
- give guidance on developing an interactive relationship in client work
- analyse interaction skills and situations in client work

R041 DIVERSE EXPERTISE IN NURSING , 15 cr

Description:

The core of the module consists of the student analysing his or her competence and complementing it with expertise that exceeds the core competence. The student extends his or her capabilities to act as an expert of nursing in the changing social and health care environments. The student strengthens his or her cooperation skills as well as the knowledge base and skills required of an expert. Having completed the module, the student has the capacity to develop into an expert in the chosen area of expertise in the field.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it

will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules

Responsible persons:

Lohja: Aila Peippo

Hyvinkää: Nanna Peltosaari

Porvoo: Erja Annola and Maija-Leena Kukkonen

Tikkurila: Kirsi Ronkainen

R0265 Diverse Expertise 1, 5 cr**The student is able to:**

The student is able to

- analyse and develop his or her expertise and keep it up-to-date in terms of the changing needs of social services and health care
- evaluate and develop his or her actions and the operation of the work community in multidisciplinary cooperation in different operating environments
- choose the appropriate methods to develop his or her expertise and justify those choices and act as an expert in a self-directive manner
- act as an expert in a self-directive manner

R0266 Diverse Expertise 2, 10 cr**The student is able to:**

The student is able to

- analyse and develop his or her expertise and keep it up-to-date in terms of the changing needs of social services and health care
- evaluate and develop his or her actions and the operation of the work community in multidisciplinary cooperation in different operating environments
- choose the appropriate methods to develop his or her expertise and justify those choices
- act as an expert in a self-directive manner

R046 ELDERLY FAMILIES AS CLIENTS IN NURSING, 15 cr**Description:**

The core of the module consists of strengthening the student's competence in nursing elderly people in social services and health care. In this module, the student deepens his or her expertise regarding the knowledge and skills in taking care of elderly clients and the multidisciplinary service networks of social services and health care. Having completed the module, the student has the capability to identify factors that threaten the well-being of an elderly person, such as maltreatment and substance abuse, and to intervene to reduce those risk factors. Additionally, having completed the module, the student can implement a holistic geriatric assessment of an elderly client, assess the suitability of appropriate health technology and support the introduction of technology in a client-oriented manner and as a part of services provided for the elderly.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Lohja: Aila Peippo

R0275 Health Technology Supporting Elderly Persons Ability to Cope at Home , 5 cr**The student is able to:**

The student is able to

- describe the basic concepts related to gerontechnology
- evaluate user experiences and the suitability of technology and technology-based services from the point of view of the client's health, functional capacity and quality of life
- support and guide an elderly person to use technology
- discuss the utilisation of health technology and its possibilities in services for the elderly, and the challenges related to introducing such technology
- describe and explain what kind of digital services and solutions are available and their future development
- participate in multidisciplinary development and networking collaboration in the field of health and gerontechnology while utilising customer understanding
- use and take advantage of technological solutions in the care of and services for an elderly person living at home
- describe research results obtained on the impact of technological solutions on the well-being of an elderly person

R0276 Elderly Clients in Social Welfare and Health Care , 10 cr**The student is able to:**

The student is able to

- perform holistic geriatric assessment of elderly clients
- identify factors that threaten the quality of life and functional capacity of an elderly person and intervene to reduce risk factors
- support the quality of life and functional capacity of an elderly person by applying age-sensitive guidance methods, evidence-based practices and operating models in a client-oriented manner
- coordinate services for the elderly in the multidisciplinary service networks of social services and health care
- analyse the special features in the medication treatment of an elderly person, and implement medication therapy safely and according to good practices
- evaluate the effectiveness of the care of elderly persons at the level of both individuals and society
- coordination of the needs for treatment and care of elderly clients
- competence in developing and influencing the overall care of an elderly person

G107 CUSTOMER RELATIONSHIPS AND MARKETING, 15 cr**Description:**

The objective of the module is that the student masters marketing and sales planning as well as the development of customer relationship management as a whole. He/she knows how to develop a customer relationship management process for different segments, profitable and loyal customers as a goal.

The student is able to develop strategic marketing mix solutions for different segments. He/she uses a variety of marketing communications and sales management solutions in the international business environment. The student is able to develop company's customer relationships and take the advantage of the data of the customer information system to gain a profitable customer capital.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Johanna Lunkka and Eeva Miettinen

Leppävaara: Anne Martola

G8343 Integroidun markkinointiviestinnän ja asiakkuuksien kehittäminen, 15 cr

The student is able to:

- Osaa arvioida erilaisia markkinointiviestinnän keinoja osana markkinointistrategiaa
- Osaa suunnitella yrityksen tai brändin markkinointiviestinnän kokonaisuuden asiakastietoa hyödyntäen
- Osaa arvioida erilaisia asiakkuuksia ja markkinointiviestintää ostokäyttäytymistietoon perustuen
- Ymmärtää asiakashallintaprosessien käsitteet ja merkityksen asiakassuhteen kehittämisessä
- Osaa laatia asiakkuuksien kehittämissuunnitelman

G8336 Developing Business in an International Environment, 5 cr

The student is able to:

- arvioida muuttuvaa liiketoimintaympäristöä ja yrityksen kansainvälistymismahdollisuuksia
- hyödyntää markkinatietoa ja analysoida kansainväliseen liiketoimintaan vaikuttavia tekijöitä
- osaa suunnitella markkinoinnillisia ratkaisuja kansainvälisille markkinoille

G110 LEADERSHIP AND MANAGEMENT, 15 cr

Description:

After completion of the module, the student is able to lead and develop an organization, its functions and personnel according to a business strategy. During the module, the managerial and project leadership skills of the student will develop.

The ability of the student to lead himself/herself, different individuals, teams and organizations will develop. The student is familiar with the rights and responsibilities that labour laws require of an employer. After completion of the module, the student is able to promote welfare at work. She/he is able to function in both national and international environment.

Student can study 15-30 credits in this module.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Moduulia ei enää tarjota

G8337 Leading by Coaching, 15 cr

The student is able to:

- johtaa ja valmentaa tiimejä
- arvioida ja kehittää itseään tiimin valmentajana
- edistää tiimin hyvinvointia
- luoda yleiskuvan lainsäädännön työyhteisölle asettamista oikeuksista ja velvollisuuksista sekä niiden oikeusvaikutuksista

G104 ENTREPRENEURIAL ACTIONS AND E-SERVICES, 15 cr

Description:

The objective of this module is to develop the student's multidisciplinary leadership and entrepreneurial skills.

After completing the module the student will be able to apply the basics of leadership and management in his/her own professional work. The student will be able to evaluate the services and inclusive service processes in his/her field. The student is able to transform and renew practices used by the work community in an entrepreneurial and innovative way in a changing operating environment.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Mirva Alapoikela ja Merja Wirman

G8295 eWellbeing Services and Their Development, 5 cr

The student is able to:

The student is able to

- describe and conceptualise existing eWellbeing Services.
- evaluate the accessibility and feasibility of eWellbeing Services
- innovate and design new eWellbeing Services.

G8272 eService Competence, 5 cr

The student is able to:

The student is able to

- use and apply nontraditional services for client needs
- describe eService concept from his/her own sector's perspective
- analyse and evaluate eServices and explain their meanings within renewal of services
- innovate and develop various eService ideas, or the service processes related to the ideas.

G8296 Management and Leadership, 5 cr

The student is able to:

The student is able to

- describe different models and theories of leadership
- recognise the challenges of leadership and management work
- evaluate and develop one's own actions as a member of the work community and as someone in a managerial position
- evaluate the work community and wellbeing in the workplace
- apply labour legislation and collective agreements

G8297 Entrepreneurship:, 5 cr**The student is able to:**

The student is able to

- describe the objectives for development of services from the perspective of professional life and the region in question
- recognise and develop client-oriented, sustainable and economical solutions for services as a part of the operations of the innovation environment
- design business operations for a physiotherapy cooperative or enterprise

B052 ECONOMIC GOVERNANCE, 15 cr**Description:**

The aim of the module is that students will understand the principles of accounting and financial statements, and the main finance and taxation legislation related to business.

Students will learn how the economy is closely connected to a company's operational procedures improve their cost accounting skills as well as increasing their knowledge of how a company improves its overall business profitability. Students will be able to analyse businesses with the help of financial statements, key numbers and various calculations, and to make use of this information in the company's development and decision-making.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Mika Hentunen

G8338 Investointi- ja hinnoittelulaskelmat, 5 cr**The student is able to:**

- Opiskelija osaa perustiedot useammasta kuin yhdestä investointi- ja hinnoittelulaskelmien osa-alueesta
- Opiskelijaperehtyy yhteen näistä syvemmin ja tekee aiheeseen liittyvän projektin.

Contents of the study unit:

Hinnoittelumenetelmät ja hinnoittelulaskelmat

Psykologinen hinnoittelu

Riskilisät

Arvonlisävero, myös käänteinen alv

Investointien kannattavuuslaskelmat

Rahan arvon palauttaminen ja investointien sisäisen korkokannan laskeminen diskonttauslaskuilla

G8339 Operatiivinen laskentatoimi, 5 cr

The student is able to:

Opiskelija osaa perustiedot useammasta kuin yhdestä seuraavista osa-alueista *Hän perehtyy yhteen näistä syvemmin ja tekee aiheeseen liittyvän projektin.

Contents of the study unit:

*

Budjetointimenetelmät

Kontrollilaskelmat

Katetuottolaskennan kertaus

Eri kustannuslajit (kiinteät/muuttuvat, vaikutettavissa olevat ja uponneet kustannukset)

Vaihtoehtoislaskelmat

Standardit

G8340 Kustannus- ja kannattavuuslaskelmat, 5 cr

The student is able to:

- Opiskelija osaa perustiedot useammasta kuin yhdestä seuraavista osa-alueista *
- Opiskelijaperehtyy yhteen näistä syvemmin ja tekee aiheeseen liittyvän projektin.

Contents of the study unit:

*

Menon jaksotus

Poistotavat

Varaston kirjaus (FIFO, LIFO, AVCO)

Välittömät ja yleiskustannukset

Yleiskustannusten jakaminen ja laskentatavat

Omakustannusarvo- ja valmistusarvolaskelmat

V070 PROJECT MANAGEMENT, 15 cr

Description:

In this module, the students develop their project management skills.

After completing the module, the students understand the significance of projects in developing business operations. They are able to plan and conceptualise projects. They recognize risks associated with projects. They are able to sell projects and obtain the resources needed to implement them. The students are able to implement, manage and supervise projects. They are able to plan and evaluate projects.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Hyvinkää: Tero Uusitalo and Taru Tallgren

Tikkurila: Kari Halme

G108 LAUREA STARTUP, 15 cr

Description:

The objective of the module is that the student is able to evaluate and develop his/her entrepreneurial skills, is able to assess his/her business idea and draw up a business plan on the basis of his/her business idea. The goal is also that he is familiar with entrepreneurial social obligations and opportunities.

If a student is interested in starting his/her own business, the objective is that the student is able to do so in practice and knows how to prepare for early-stage entrepreneurial challenges. Student is able to analyze and to utilise financial and operational performance information in his/her business.

Students can complete 15–30 credits in the module with the aim of developing their entrepreneurial skills or their own company.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi and Leppävaara: Marjo Ruuti

Hyvinkää: Maija Huhta

Lohja: Riku Riski

G8341 Kickoff StartUp, 10 cr

The student is able to:

After completing this study unit, students will understand why businesses have a constant need for agile business development, and for validating their business models and products in the market and with the customers.

Students will understand the requirements for Startup -funding, and the differences between applying and receiving

public and private sources of funding.

Students will understand the purpose of a team, its members' different roles and its strengths for a growth-seeking Startup company.

Contents of the study unit:

Kickoff StartUp-opintojakso on erikseen sovittava opintokokonaisuus start-up yrityksen liiketoiminnan käynnistämiseen ja sen rahoitukseen liittyen.

Opintojakson aikana yrityksen liiketoimintaa kehitetään ketterän kehityksen metodeja käyttäen asiakaslähtöisestiliiketoimintamallia ja tuotteita testaten. Tavoitteena on Business Model Canvasin kirkastaminen sekä rahoitussuunnitelman tekeminen tai muu erikseen sovittava liiketoiminnan käynnistämiseen ja kehittämiseen liittyvä kokonaisuus – esim. tiimin kehittäminen, rahoitus/taloushallinto, asiakashankinta, koemarkkinointi. Kaikki lähtee yrityksen/tiimin tarpeista.

Opintojakso toteutetaan kehittämisohjelman muodossa, jolloin opiskelija start-up /tiimi saavat henkilökohtaista sparrausta ja neuvontaa.

Sparrauksen lisäksi opiskelijalle on tarjolla mahdollisuuksia verkottua eri startup-ympäristön toimijoihin sekä kontakteja rahoittajiin. Verkoston kautta on myös tarjolla koulutuksia ja erilaisia työkaluja yritystoiminnan aloittamiseen ja pyörittämiseen.

G8319 Future StartUp, 5 cr

The student is able to:

Student is able to:

- recognise and develop their own competence and evaluate competence required in entrepreneurship
- recognise entrepreneur-like activities in the working community and utilise extensive competence in business activities and work contexts
- develop and expand their personal networking skills and understand the importance of central stakeholders to their company

G8320 Idea StartUp, 5 cr

The student is able to:

The student is able to:

- utilise different methods for generating ideas when developing business activities
- form a team around one's own idea and/or work as a team member in an entrepreneurial way
- recognise and evaluate clients' problems and develop their idea in collaboration with the client/clients
- develop, describe, present and assess their own business idea

G8321 Business StartUp, 5 cr

The student is able to:

The student is able to:

- formulate and develop their own idea into a business model
- utilise their own network in planning the business model
- test the functionality of their own business model on clients
- present their own business idea to different stakeholders
- build client contacts and possibly acquire clients to their own business

G8342 Developing StartUp, 5 cr

The student is able to:

Students will understand, and have the ability to develop a company's business model, the procedures of which will be agreed with the mentor, according to recognized development needs. The presumption is that participants have already completed the Future-, Idea- and Business StartUp –study units.

Contents of the study unit:

Developing StartUp-opintojakso on erikseen sovittava opintokokonaisuus yrityksen liiketoiminnan jatkokehittämiseen ja tiimin täydentämiseen.

Opintojakson aikana yrityksen liiketoimintaa kehitetään edelleen asiakaslähtöisesti. Tavoitteena on esimerkiksi Business Model Canvasin tiettyjen osa-alueiden kehittäminen, jotta opiskelija/tiimi täyttää edellytykset päästä Kick-off StartUp ohjelmaan. Tavoitteena voi myös olla esimerkiksi liiketoiminnan kansainvälistyminen. Kaikki lähtee yrityksen/tiimin tarpeista.

Opintojakson aikana opiskelija/tiimi saavat henkilökohtaista sparrausta ja neuvontaa.

Sparrauksen lisäksi opiskelijalle on tarjolla mahdollisuuksia verkottua eri startup-ympäristön toimijoihin kanssa. Verkoston kautta on myös tarjolla koulutuksia ja erilaisia työkaluja yritystoiminnan kehittämiseen.

R047 LAUREA STARTUP, 15 cr**Description:**

The aim of the module is that the student is able to evaluate and develop his or her own entrepreneurial qualifications and that s/he creates business ideas, models and plans. The aim is also that he is able to identify entrepreneurial obligations and opportunities in society.

The aim is that student is able to understand the requirements when applying funding from public and private sources and the need of agile development and s/he is able to apply lean start-up model in practice.

The goal is that the student establish and develops a startup company or develops an existing company further. When establishing the business s/he recognizes the challenges in the early stages or entrepreneurship and can make financial calculations and analyze financial and operational information. The student understands the challenges in growth and internationalization and can develop the operations accordingly.

The module consists of 15-30 credits to develop entrepreneurial competences or to develop own business. The module can be extended by integrating training, thesis, generation change, or internationalization courses in the studies.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi ja Leppävaara: Marjo Ruuti
Hyvinkää: Maija Huhta
Lohja: Riku Riski

R0282 Idea StartUp, 5 cr**The student is able to:**

The student is able to:

- develop networking skills and recognize the importance of the essential interest groups to the success of the enterprise
- develop, document, present and analyze business ideas
- build up the team around one's idea and act entrepreneurially as a team member
- utilize various ideation and business development methods
- recognize and analyze customer problems and needs, create value based on understanding of customer needs, validate and develop the business idea together with the customers

R0283 Business StartUp, 5 cr

The student is able to:

The student is able to

- create and develop business models and plans
- utilizes the necessary networks in developing process
- test and validate the business model and logics with real customers
- present and argument the business model and logics to various target groups
- create contacts and customer base for the startup

R0284 Developing StartUp, 5 cr

The student is able to:

The student is able to

- develops the business model further based on recognized needs and gaps

R0285 Kickoff StartUp, 10 cr

The student is able to:

The student is able to

- develop business in an agile way and applies lean start-up model in practice and validates the business model and the offering constantly in real market situation
- demonstrate the requirements when applying funding from public and private sources
- argue the importance of the team and different roles and competences of the team members from the perspective of growth oriented startup-company

R0362 Growth StartUp, 5 cr

The student is able to:

The student is able to

- grow his/her business understanding thoroughly frameworks and theory
- model organic growth and with acquisitions
- plan how his/her start-up can grow
- form frame and assumptions for the growth model

V078 CHILD PROTECTION - YOUNG PEOPLE AND FAMILIES , 15 cr

Description:

Students completing this module will develop their knowledge and competencies in working with children, young people, and families from the perspective of strengthening client participation. Students will be capable of working as a social worker in a psycho-social setting. Furthermore, students will become familiar with the working methods, procedures, and processes involved in child protection work and be capable of engaging with young people and

families in various professional settings. The students will also be able to reflect on their own knowledge and understanding of the work in this area.

The module is worth between 15 and 30 ECTS.

Learning process:

The competences described in the module can be developed either by participating in study units or working in projects. Please note that in some education forms projects are the primary way of gathering credits.

In the projects you participate in the development work of domestic or international businesses and communities and in project work. The language used in the project can be either Finnish or English. Projects can also focus on developing the student's own business. The topic of the project and the competences developed by participating in it will be clarified when the project is added to the study offer. The scope of the project will be agreed on in each case. The competences generated in the projects can partly be included in the learning outcomes of some other module(s) and thus the credits can be divided between several modules.

Responsible persons:

Otaniemi: Mirva Alapoikela ja Tuula Saarnio

Tikkurila: Hanna Väättäjä

V1433 Child Protection, 15 cr

The student is able to:

The student is able to:

- analyse issues and phenomena associated with child protection in Finnish society
- evaluate and assess child protection needs across a range of age groups, as well as special needs and children's rights
- comply with the ethical principles associated with social work and child protection work
- use a range of methods appropriately when carrying out child protection work
- understand the importance of early stage interaction and attachment in a child's life
- recognise signs of violence in the home and family and provide information on various forms of support and assistance

V1434 Young People and Families, 15 cr

The student is able to:

The student is able to

- apply knowledge of the different stages of a young person's life
- work with young people in a supportive and enthusiastic manner
- demonstrate knowledge of legislation associated with young people
- demonstrate knowledge and understanding of the social work principles, practices, and methods used with individuals and groups
- understand the role of social work with families

G8299 Work with Challenging Children, 5 cr

The student is able to:

The student is able to

- assess a child's or youth's special needs
- work in institutional care that support children

G8300 Child Welfare Services in Open Care, 5 cr

The student is able to:

The student is able to

- assess what type of support the child and family require
- work in accordance with the Child Welfare Act and principles of child welfare
- use the work methods in open care in an appropriate way

G8301 Work with Young People, 5 cr**The student is able to:**

The student is able to

- assess a young person's needs
- support young people with different methods, including the work in Internet

R027 GUIDANCE AND EXPERTISE TRAINING, 15 cr**Description:**

Expertise is born via guidance activities in the Guidance and expertise module.

Completing this module provides the student with varied expertise in guiding different people in different situations. The student will know how to support the development of both competence and identity, and to advise on the use of different tools. They know which actions promote a sense of community.

Learning process:

Competence as defined in this module can be developed by, for example, taking part in student union activities during study units. The working language can be either Finnish or English.

Responsible persons:

Teija Laamanen

01540 Tutoring, 5 cr**The student is able to:**

The Student is able to

- evaluate tutoring from the perspective of their own campus and the campus's educational responsibilities
- provide guidance and advice to new students with regard to Laurea's practices and operational culture
- aware of and have a command of the systems currently in use
- create an expertise profile for themselves and can support new students in building an expertise profile in the kyvyt.fi portal
- know the learning environments on their campus and can, when necessary, represent the campus at different events
- have a command of the work methods related to career planning and are able, together with the teacher tutor, to support new students in themes related to career planning
- act as active promoters of well-being within the workplace and among students

01410 Basic Studies on Rules and Regulations in Working Life, 5 cr**The student is able to:**

Opintojakson tavoitteena on vahvistaa opiskelijoiden työelämäosaamista ja kehittää työnhaun taitoja. Opintojakson aikana saat vinkkejä työnhakusi tehostamiseen ja CV:si kehittämiseen. Perehdyt myös keskeiseen työlainsäädäntöön ja työehtosopimuksiin sekä niiden merkitykseen käytännön työelämän ongelmatilanteissa. Opintojaksolla tutustut myös keskeisiin työsuojelumääräyksiin ja työelämän sosiaaliturvaan.

Contents of the study unit:

Opintojakso koostuu kolmesta moduulista, jotka ovat:

- 1) Taitavaksi työnhakijaksi
- 2) Työelämän pelisäännöt, työehtosopimukset ja työlainsäädäntö
- 3) Työelämän arjen hallinta, työhyvinvointi ja työelämän sosiaaliturva