

Implementation plan Finished

Study unit	Business IT skills (01284), 5.0
Implementation	HBA1111: 1/2011-2012 (29.08.2011 - 19.12.2011)
Type	INITIATION OF PROFESSIONAL GROWTH (A025)
Groups	Primary: HBA11SN Others :
Involved in the project	
Lecturers	
Number of participants	Minimum: Maximum:
Enrolment period	23.05.2011 08:00 - 05.06.2011
Main timing for implementation	
Applicability	For exchange students: Yes For elective studies: No Open UAS student: No Suitable for virtual UAS: Yes
Teachers	Tissari Lassi (Teacher in charge), Uutela Juha (Other teacher)
Campus	Laurea Leppävaara
Main location for implementation	
Implementation method	Optima realization/student group, Other method of implementation, Web/virtual Language: English Virtuality: 3 cr Integration of R&D: 0 cr
Implementation class	
Focus areas	
Evaluation at the latest	19.01.2012 Storing of graded material ends.: 19.12.2012
Exam days	Re-exams: 19.01.2012, 23.02.2012, 29.03.2012
Having completed the study unit the student is able to	• gain knowledge of Information Systems (IS) that support business processes • understand the importance and meaning of Information Systems and take into account the possibilities of IS in planning business processes • work with spreadsheet programs • write reports using word processing programs
Previous studies	
Evaluation criteria and methods	Exam (Information systems). IT skills (Word&Excel) part have to passed.