

TOTEUTUSSUUNNITELMA Valmis

Opintojakso	Crisis Management (A0048), 10.0
Toteutus	HSA1121: 2/2011-2012 (02.01.2012 - 19.06.2012)
Tyyppi	AMMATILLISEN OSAAMISEN MUODOSTUMINEN (A002)
Ryhmät	Ensisijainen: HSA10SN Muut:
Projektissa mukana	
Luennoitsijat	
Osallistujamäärät	Minimi: Maksimi:
Ilmoittautumisaika	28.11.2011 08:00 - 04.12.2011
Pääsääntöinen toteutusajankohta	
Soveltuvuus	Vaihto-opiskelijoille: Kyllä Vapaasti valittaviin: Ei Avoimen opisk: Ei Soveltuu virtuaali-AMK:n opintoihin: Kyllä
Opettajat	Salonen Eija (Vastuupettaja), Putkonen Juha (Muu opettaja)
Kampus	Laurea Leppävaara
Pääsääntöinen toteutuspaikka	
Toteutustapa	Muu toteutustapa, Optimatoteutus/opiskelijaryhmä, Projekti/Hanke/T&K, Verkko/virtuaali Kieli: englanti Virtuaalisuus: 0 op T&k-integraatio: 0 op
Toteutusluokka	
Painoalat	
Arviointi viimeistään	19.07.2012 Suoritusmateriaalin arkistointi päättyy: 19.06.2013
Tenttipäivät	
Opintojakson suoritettuaan opiskelija osaa	- analyze the impacts of different crises on an organization - organize a crisis management process in organizations - establish and train a crisis management team - plan crisis communication - plan, implement and evaluate an organisation's crisis communications - communicate effectively as an expert
Edeltävät opinnot	Minimum 30 cr completed in English at university level

Oppimistapahtumat

Pvm	Klo	H	Aihe	Sisältö	Tila	Opettajat
02.02.2012	9-12		Introduction to the course	Morning (ES): Professional communication in the security field; Teaming up Afternoon (JP): no class session - independent homework assignment 1 (preparation for guest speaker's lecture)	Room 232	Juha Putkonen, Eija Salonen
09.02.2012	-		No class session (Laurea conference)	Independent homework assignment continues		
16.02.2012	9-16		Crisis	9-12 Guest speaker Ms Kinga Dévényi, Crisis Management Center Finland (both groups together) 13-16 Independent homework assignment 1	234A	Juha Putkonen, Eija Salonen
23.02.2012	9-16		Language of meetings; Panel	Morning (ES): Meetings and related documents; Project instructions; CV instructions (Room 232) Afternoon(JP):	AM 232; PM 234A	Juha Putkonen, Eija Salonen

**TOTEUTUSSUUNNITELMA Valmis**

			discussion	Panel discussion on crises, based on homework assignment 1; International crisis management organisations. (Room 234A)		
01.03.2012	9-16		Meetings	Morning (ES): Team meetings with the teacher, according to a separate schedule. Be prepared to hand in your team's meeting agenda. Also, relating to the topic of the March 8 class session, please submit your personal CV (or upload it to the return box in Optima). Afternoon (JP): Independent homework assignment 2	232	Juha Putkonen, Eija Salonen
08.03.2012	9-16		Working/looking for a job abroad - focus on the USA	Morning (ES): Guest speaker Marjut Nieminen from International Skills (www.internationalskills.net) (Room 232) Also: deadline for your team's meeting minutes & project plan. Afternoon (JP): Presentations of homework assignment 2 (Room 234A), independent homework assignment 3.	232 + 234A	Juha Putkonen, Eija Salonen
15.03.2012	13-16		Corporate communication; Presentation practice	Morning (JP): independent homework assignment 3 Afternoon (starting 1 pm, both groups together): 1) Guest speaker Marke Aalto, Risk Manager: Corporate communication at Kesko 2) Introduction to presentations (ES) - please bring your material pack with you.		Juha Putkonen, Eija Salonen
22.03.2012	9-16		Cross-cultural conflict management	All day (ES): Presentation and workshop by guest speaker Michael Hutchinson-Reis, Arima Stirling Associates Follow-up task: team reaction paper (instructions in Optima)	232	Juha Putkonen, Eija Salonen
29.03.2012	9-12		Professional writing	Morning (ES): Summaries, reports, business letters; Thesis abstract info (Room 234A) Afternoon (JP): independent homework assignment 3	234A	Juha Putkonen, Eija Salonen
05.04.2012	-		No class session (Easter Maundy Thursday)			
12.04.2012			No class sessions - time for project interviews	Morning (ES): no class session - time for project interviews and preparation Afternoon (JP): no class session		Juha Putkonen, Eija Salonen
19.04.2012	10.30-16		Project management in security projects	1) Morning (ES): PLEASE NOTE EXCEPTIONAL START TIME 10.30! Guest speaker: David McKenna, Lawrence Kinlin School of Business Fanshaw College - Ontario, Canada - "Project Management in Security	232, 234A	Juha Putkonen, Eija Salonen

TOTEUTUSSUUNNITELMA Valmis

				Business" 2) Afternoon (JP): Presentations of draft reports		
26.04.2012	9-16		Current topics etc	Morning (ES): Current security topics in the media; Ppreparing for the team presentation; Simulated job interviews Afternoon (JP): Presentations of final reports		Juha Putkonen, Eija Salonen
03.05.2012	9-16		Team presentations	Morning (ES): Team project presentations Afternoon (JP):Presentations of final reports	232, 234A	Juha Putkonen, Eija Salonen
10.05.2012	9-12		Summary test	Morning (ES): summary writing test , computer room 204 Also: remaining presentation(s) Course feedback form in SoleOps opens 11 May. Please note: Portfolio deadline Wed 9 May! ----- Afternoon (JP): Presentations of final reports	204	Juha Putkonen, Eija Salonen
17.05.2012	-		No class session (Ascension Day holiday)			
24.05.2012	-		No class session	Feedback available after 26 May.		