

TOTEUTUSSUUNNITELMA Valmis

Opintojakso	Crisis Management (A0048), 10.0
Toteutus	HSA1122: 2/2011-2012 (02.01.2012 - 19.06.2012)
Tyyppi	AMMATILLISEN OSAAMISEN MUODOSTUMINEN (A002)
Ryhmät	Ensisijainen: HSA10SN Muut:
Projektissa mukana	
Luennoitsijat	
Osallistujamäärät	Minimi: Maksimi:
Ilmoittautumisaika	28.11.2011 08:00 - 04.12.2011
Pääsääntöinen toteutusajankohta	
Soveltuvuus	Vaihto-opiskelijoille: Kyllä Vapaasti valittaviin: Ei Avoimen opisk: Ei Soveltuu virtuaali-AMK:n opintoihin: Kyllä
Opettajat	Salonen Eija (Vastuupettaja), Putkonen Juha (Muu opettaja)
Kampus	Laurea Leppävaara
Pääsääntöinen toteutuspaikka	
Toteutustapa	Muu toteutustapa, Optimatoteutus/opiskelijaryhmä, Projekti/Hanke/T&K, Verkko/virtuaali Kieli: englanti Virtuaalisuus: 0 op T&k-integraatio: 0 op
Toteutusluokka	
Painoalat	
Arviointi viimeistään	19.07.2012 Suoritusmateriaalin arkistointi päättyy: 19.06.2013
Tenttipäivät	
Opintojakson suoritettuaan opiskelija osaa	- analyze the impacts of different crises on an organization - organize a crisis management process in organizations - establish and train a crisis management team - plan crisis communication - plan, implement and evaluate an organisation's crisis communications - communicate effectively as an expert
Edeltävät opinnot	Minimum 30 cr completed in English at university level

Oppimistapahtumat

Pvm	Klo	H	Aihe	Sisältö	Tila	Opettajat
02.02.2012	13-16		Introduction	Morning (JP): no class session - independent homework assignmet 1 (preparation for guest speaker's lecture) Afternoon starting at 13 o'clock (ES): Professional communication in the security field; Teaming up	Room 232	Juha Putkonen, Eija Salonen
09.02.2012	-		No class session (Laurea conference)	Independent homework assignment 1 continues (JP).		Juha Putkonen, Eija Salonen
16.02.2012	9-16		Crisis	9-12 Guest speaker Ms Kinga Dévényi, Crisis Management Center Finland (both groups together) 13-16 Independent homework assignmet 1	234A	Juha Putkonen, Eija Salonen
23.02.2012	9-16		Panel discussion; Language of	Morning (JP): Discussion on crises, based on individual homework assignment 1; International crisis management	AM 234A; PM 232	Juha Putkonen, Eija Salonen

**TOTEUTUSSUUNNITELMA Valmis**

			meetings	organisations (Room 234A) Afternoon (ES): Meetings and related documents; Project instructions; CV instructions (Room 232)		
01.03.2012	9-16		Meetings	Morning (JP): Independent homework assignment 2 Afternoon (ES): Team meetings with the teacher, according to a separate schedule Be prepared to hand in your team's meeting agenda. Also: relating to the topic of the March 8 class session, please submit a copy of your personal CV (or upload it to the return box in Optima).	232	Juha Putkonen, Eija Salonen
08.03.2012	9-16		Working/looking for a job abroad - focus on the USA	Morning (JP) : Presentations of homework assignment 2 (Room 234A), independent homework assignment 3. Afternoon (ES): Guest speaker Marjut Nieminen from International Skills (www.internationalskills.net) . (Room 232) Also: deadline for your team's meeting minutes & project plan.	234A + 232	Juha Putkonen, Eija Salonen
15.03.2012	13-16		Corporate communication; Presentation practice	Morning (JP): Independent homework assignment 3 Afternoon (starting 1 pm, both groups together): 1) Guest speaker Marko Aalto, Risk Manager: Corporate communication at Kesko 2) Introduction to presentations (ES) - please bring your study packs.		Juha Putkonen, Eija Salonen
22.03.2012	13-16		Professional writing	Morning (JP): Independent homework assignment 3 Afternoon (ES): Summaries, reports, business letters; Thesis abstract info	234A	Juha Putkonen, Eija Salonen
29.03.2012	9-16		Cross-cultural conflict management	All day (ES): Presentation and workshop by guest speaker Michael Hutchinson-Reis, Arima Stirling Associates (Room 232) Follow-up task: team reaction paper (instructions in Optima)	232	Juha Putkonen, Eija Salonen
05.04.2012	-		No class sessions (Easter Maundy Thursday)			
12.04.2012			No class sessions - time for project interviews	Morning (JP): no class session Afternoon (ES): no class session - time for project interviews and preparation		Juha Putkonen, Eija Salonen
19.04.2012	9-16		Project management in security projects	1) Morning (JP):Presentations of draft reports 2) Afternoon, starting 1 pm (ES): Guest speaker David McKenna, Lawrence Kinlin School of Business Fanshaw College - Ontario, Canada - "Project	234A, 232	Juha Putkonen, Eija Salonen

**TOTEUTUSSUUNNITELMA Valmis**

				Management in Security Business"		
26.04.2012	9-16		Current topics etc	Morning (JP): Presentations of final reports Afternoon (ES): Current security topics in the media; Preparing for the team presentation; Simulated job interviews		Juha Putkonen, Eija Salonen
03.05.2012	9-16		Team presentations	Morning (JP): Presentations of final reports Afternoon (ES): Team project presentations	234A, 232	Juha Putkonen, Eija Salonen
10.05.2012	9-16		Summary test	Morning (JP): Presentations of final reports ----- Afternoon (ES) starting 1 pm, computer room 204: Summary writing test Also: remaining presentation(s) Course feedback form in SoleOps opens 11 May. Please note: Portfolio deadline Wed 9 May!	PM: 204 -----	Juha Putkonen
17.05.2012	-		No class session (Ascension Day holiday)			
24.05.2012	-		No class session	Feedback available after 26 May.		