

TOTEUTUSSUUNNITELMA Valmis

Opintojakso	Organisational communication (A0088), 10.0
Toteutus	MHA1511: 1/2015-2016 (31.08.2015 - 14.12.2015)
Tyyppi	AMMATILLISEN OSAAMISEN MUODOSTUMINEN (A012)
Ryhmät	Ensisijainen: MHA14KN Muut:
Projektissa mukana	
Luennoitsijat	Ilona Rönkä, Kristina Henriksson
Osallistujamäärät	Minimi: Maksimi:
Ilmoittautumisaika	18.05.2015 08:00 - 31.05.2015
Pääsääntöinen toteutusajankohta	Päiväaikaan arkin
Soveltuvuus	Vaihto-opiskelijoille: Kyllä Vapaasti valittaviin: Ei Avoimen opisk: Ei Soveltuu virtuaali-AMK:n opintoihin: Kyllä
Opettajat	Henriksson Kristina (Vastuupettaja), Rönkä Ilona (Muu opettaja)
Kampus	Laurea Leppävaara
Pääsääntöinen toteutuspaikka	Kampuksella
Toteutustapa	Muu toteutustapa, Optimatoteutus/opiskelijaryhmä, Projekti/Hanke/T&K, Verkko/virtuaali Kieli: englanti Virtuaalisuus: 4 op T&k-integraatio: 6 op
Toteutusluokka	Paikalliseen hankkeeseen/projektiin/kehittämistehtävään perustuva LbD
Painoalat	Palveluliiketoiminta
Arviointi viimeistään	14.01.2016 Suoritusmateriaalin arkistointi päättyy: 05.12.2016
Tenttipäivät	
Opintojakson suoritettuaan opiskelija osaa	*plan, implement and evaluate an organisation's communications in English *communicate in English as experts
Edeltävät opinnot	
Edeltävät opinnot, lisätietoja	The student has passed the level test or successfully completed the remedial course in English.
Keskeinen sisältö	Organizational communication
Arviointikriteerit ja arviointimenetelmät	EXCELLENT grade 5 - Students are able to: • Justify activities using research knowledge. • Work independently and take initiatives in line with objectives. Operations are often flexible, systematic, development-oriented, creative and active. • Select the appropriate techniques and models for activities, and justify the choices. • Act in customer-oriented ways and according to the situation. • Promote group activities also by working systematically in meetings during project work. • Critically apply ethical principles in the subject field in one's conduct and tasks. • Apply concepts concerning communication expertly in project work. • Use excellent professional oral and written English language during the study unit. • Write an excellent report with a laudable structure and language. GOOD grade 3 - Students are able to: • Apply communication concepts systematically. • Justify, compare and analyse their activities using general guidelines. • Cope well in different tasks in in project work during the studies. • Apply acquired techniques and models diversely. • Work in a group in line with objectives and participates in and works actively in project meetings. • Justify their activities in accordance with ethical principles. • Write a good report with a clear structure and language. • Use fluently good professional oral and written English language during the study unit. SATISFACTORY grade 1 - Students are able to: • Apply most important/individual and appropriate communication concepts, and indicate their familiarity with the knowledge base. • Writes a rather satisfactory report with a satisfactory structure and language. • Act safely, although activities are often schematic/ experimental/ fumbling/ self-involved. • Comply with rules and instructions, and justify their activities using provided instructions. • Act

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	<i>appropriately under guidance as a team member in project work. •Have participated in the project regularly and performed all necessary tasks and work. • Use acquired techniques and models. • Act as group members and participates regularly in project meetings and project work.</i>
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