

Implementation plan Finished

Study unit	Workplace Health and Safety (A0127), 10.0
Implementation	MFA1021: 2/2010-2011 (03.01.2011 - 17.06.2011)
Type	INITIATION OF PROFESSIONAL GROWTH (A021)
Groups	Primary: MFA10SN Others :
Involved in the project	
Lecturers	
Number of participants	Minimum: Maximum:
Enrolment period	29.11.2010 08:00 - 05.12.2010
Main timing for implementation	
Applicability	For exchange students: Yes For elective studies: No Open UAS student: No Suitable for virtual UAS: No
Teachers	Pääskyvuori Marjo (Teacher in charge)
Campus	Laurea Leppävaara
Main location for implementation	
Implementation method	Optima realization/student group, Other method of implementation, Project/venture/R&D Language: English Virtuality: 0 cr Integration of R&D: 3 cr
Implementation class	
Focus areas	
Evaluation at the latest	17.07.2011 Storing of graded material ends.: 17.06.2012
Exam days	
Having completed the study unit the student is able to	• operate according to the concepts of health and safety in a workplace • identify and evaluate needs for safety and security in premises • use work methods needed in producing facility services • become familiar with work methods • work according to the ethical principles of the field • take responsibility for their own actions and for the consequences of those actions • understand the principles of sustainable development
Previous studies	
Learning objectives	• operate with the concepts of health and safety at a work place • identify and evaluate needs for safety and security in premises • use work methods needed in producing facility services • become familiar with work methods • work according to the ethical principles of the field • take responsibility for one's own actions and for the consequences of those actions • understand the principles of sustainable development
Contents	Students learn to measure and analyse the quality of work premises related to demands on workplace health and safety. Data is collected by using both qualitative and quantitative methods.
Study material	To be announced
Tutoring and communication	Tutorial and feedback sessions with the teams but also one-to-one. Workshop. Optima platform.

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Evaluation criteria and methods	Assessment of the Course will be made according to the general assessment criteria and competence evaluation of Laurea University of Applied Sciences. Course specific assessment criteria will be announced in the beginning of the Course and published in the Optima platform.
Project (name)	Partner companies and organizations

Learning events

Date	o'clock/at h		Subject	Content	Status	Teachers
12.01.2011	9-16	7	Introduction of the course	professional cleaning (house keeping), food hygiene, self-monitoring/HACCP, ergonomics, safety and securitystarting a first assignment; Planning and measuring process of cleaning		
19.01.2011	9-16	7	Getting familiar with the case and identifying core business of the case	* blue prints of the building * Identifying core business of the building* what is professional cleaning in different types of spaces?* ergonomics of facility / of cleaning* safety and security of facility / of cleaning		
26.01.2011	9-14	5	Defining central issues, acquiring information	Presentations and discussion; Planning and measuring process of cleaning Organizing study work		
02.02.2011	9-16	7	Introduction Atop IT software - solution for managing cleaning services	Mr. Markku Nousiainen from ATOP TIETO OY / classroom 241		
09.02.2011	9-14	5	Food hygiene and HACCP			
16.02.2011	9-16	7	Presentations	Presentations: definitions and acquiring information of cleaning services		
23.02.2011	9-16	7	Collecting information of the facility/case	Student's work independently (Marjo's vacation)		
02.03.2011	9-16	7	Planning the project plan			
09.03.2011	9-16	7	Collecting information of the facility/case	Visiting at project building		
16.03.2011	9-16	7	Collecting information of the facility/making presentations	Student work independently (lecturers are on the developingday)		
23.03.2011	9-16	7	Visitings: L&T			

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			Company and Hotel			
30.03.2011	9-16	7	Presentations/ Conducting field work			
06.04.2011	9-16	7	Processing and analyzing data	Individual plans and calculations for cleaning services / IT-classroom		
13.04.2011	9-16	7	Processing and analyzing data	at 9.00 Hygiene Test at 10.00 processing and analyzing data / IT-classroom		
20.04.2011	9-16	7	Processing and analyzing data	processing and analyzing data / IT-classroom students work independently (lecturer is on the developing day)		
27.04.2011	9-16	7	Processing and analyzing data	processing and analyzing data / IT-classroom		
04.05.2010	9-16	7	Feedback session	Processing and analyzing data / IT-classroom Collecting feedback according to the Laurea quality assurance system / IT-classroom		
11.05.2011	9-16	7	Presenting the outcomes of project			
18.05.2011	9-16	7	Feedback discussions and the closing session of the study unit			