

Implementation plan Finished

Study unit	Planning Facility Services (A0129), 5.0
Implementation	MFA1321: 2/2013-2014 (27.01.2014 - 12.05.2014)
Type	DEVELOPMENT OF CORE COMPETENCES IN THE FIELD (A022)
Groups	Primary: MFA12SN Others :
Involved in the project	
Lecturers	
Number of participants	Minimum: Maximum:
Enrolment period	02.12.2013 08:00 - 08.12.2013
Main timing for implementation	
Applicability	For exchange students: Yes For elective studies: No Open UAS student: No Suitable for virtual UAS: No
Teachers	Pääskyvuori Marjo (Teacher in charge)
Campus	Laurea Leppävaara
Main location for implementation	
Implementation method	Optima realization/student group, Other method of implementation, Project/venture/R&D Language: English Virtuality: 1 cr Integration of R&D: 2 cr
Implementation class	
Focus areas	
Evaluation at the latest	24.06.2013 Storing of graded material ends.: 19.06.2014
Exam days	
Having completed the study unit the student is able to	• map service needs in a chosen facility • design the necessary services • dimension the working hours needed for the service according to agreed quality criteria using an IT application • calculate service costs
Previous studies	
Learning objectives	Students learn to assess a facilities service needs and to plan and dimensioning the services using an IT application. The results are working hour and cost calculations, work instructions and implementation plan. The study unit is partly taught in Finnish.
Contents	* determining service needs and Quality together with the customer * working hour calculation * service cost calculations * implementation plan * work instructions
Tutoring and communication	Tutorial and feedback sessions with the teams but also one-to-one. Workshop. Optima platform.
Evaluation criteria and methods	EXCELLENT grade 5 Students are able to: • Apply professional concepts expertly. • Work independently and take initiatives in line with objectives. Operations are often flexible, systematic, development-oriented, creative and active. • Promote group activities. • Able to critically apply ethical principles in the subject field in one's conduct and tasks. GOOD grade 3 Students are able to: • Apply professional concepts systematically.

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	• Able to cope independently in different tasks in each operating environment. • Work in a group in line with objectives. • Justify their activities in accordance with ethical principles.. SATISFACTORY, grade 1 Students are able to: • Apply most important/individual and appropriate professional concepts, and indicate their familiarity with the knowledge base. • Act appropriately under guidance. • Act as group members. • Act in accordance with ethical principles.
R&D methods	Observing Interviewing
Work strain	contact lessons 56 hours individual working 25 pair working 54
Other arrangements	Lessons: Monday 12.30 - 16.00ANDWeek 15 lessons Tuesday 8.4. - Friday 11.4.2014 at 9-15.00 / Visiting lectures from Hanze

Learning events

Date	o'clock/at h	Subject	Content	Status	Teachers
27.01.2014	12.30-16	Starting study unit	Schedule, Goals, assignment, evaluationGetting familiar with project building	atk 241	Marjo Pääskyvuori
03.02.2014	12.30-16	Getting familiar with project building	Getting familiar with project buildingStarting to plan cleaning services, materials, dirt, cleaning methods	atk 241	Marjo Pääskyvuori
10.02.2014	12.30-16	getting familiar with project building	Getting familiar with project buildingStarting to plan cleaning services, materials, dirt, cleaning methodsGetting familiar with IT solution	atk 241	Marjo Pääskyvuori
17.02.2014	12.30-16	Individual working	Project work; Planning cleaning services	atk 241	
24.02.2014	12.30-16	Individual working	Project work; Planning cleaning services	atk 241	
03.03.2014	12.30-16	Project work	Project work; Planning cleaning services	atk 241	Marjo Pääskyvuori
10.03.2014	12.30-16	Project work/Individual working	Project work; Planning cleaning services	atk 241	
17.03.2014	12.30-16	Project work	Project work; Planning cleaning servicescalculations, working instructions, working tools and detergents	atk 241	Marjo Pääskyvuori
24.03.2014	12.30-16	Project work/ Individual working	Project work; Planning cleaning services	atk 241	
31.03.2014	12.30-16	project work/Individual working	Project work; Planning cleaning services	atk 241	
08.04.2014	12.30 - 15	Topic: Change Management	Visiting lecture from Hanze Groningen ; Andrea Bavinck and Jan Wiltens	239	

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09.04.2014	9-15		Topic: Change Management	Visiting lectures from Hanze Groningen; Andrea Bavinck and Jan Wiltens	239	
10.04.2014	9-15		Topic; Change Management	Visiting lectures from Hanze Groningen; Andrea Bavinck and Jan Wiltens	239	
14.04.2014			project work/preparing presentations	Planning cleaning services; preparing presentations	atk 241	Marjo Pääskyvuori
28.04.2014	12.30-16		project work/Individual working	Feed back collecting	atk 241	
05.05.2014	12.30-16		project work /individual working	Ending project work; Preparing presentation	atk 241	
12.05.2014	12.30-16		Presenting out comes and Ending study unit	Presenting out comes to Päivi HarmoinenEnding study unitFeed back discussion	atk 241	Marjo Pääskyvuori