

Implementation plan Finished

Study unit	Procurement of Facility Services (A0130), 5.0
Implementation	MFA1321: 2/2013-2014 (28.01.2014 - 16.05.2014)
Type	DEVELOPMENT OF CORE COMPETENCES IN THE FIELD (A022)
Groups	Primary: MFA12SN Others :
Involved in the project	
Lecturers	
Number of participants	Minimum: Maximum:
Enrolment period	02.12.2013 08:00 - 08.12.2013
Main timing for implementation	
Applicability	For exchange students: Yes For elective studies: No Open UAS student: No Suitable for virtual UAS: No
Teachers	Lappi Outi (Teacher in charge), Pääskylvuori Marjo (Other teacher)
Campus	Laurea Leppävaara
Main location for implementation	
Implementation method	Optima realization/student group, Other method of implementation, Project/venture/R&D Language: English Virtuality: 1 cr Integration of R&D: 4 cr
Implementation class	
Focus areas	
Evaluation at the latest	16.06.2014 Storing of graded material ends.: 16.06.2015
Exam days	
Having completed the study unit the student is able to	• master the procurement process • manage the competitive tendering process concerning products and services
Previous studies	
Learning objectives	Student learn to recognise the critical stages in planning, acquisition and tendering processes, from desing to implementation.The study unit is partly in Finnish.
Contents	* public procurement act * Procurement process
Study material	Hilma: http://www.hankintailmoitukset.fi/fi/ Laki julkisista hankinnoista: http://www.edilex.fi/saadokset/lainsaadanto/20070348?search=1 Asetus julkisista hankinnoista: http://www.edilex.fi/saadokset/lainsaadanto/20070614?search=1 Kiinteistöhoitoalan yleiset sopimusehdot: http://www.isannointiliitto.fi/ammatti/yse/
Tutoring and communication	Tutorial and feedback sessions with the teams but also one-to-one. Workshop. Optima platform.
Evaluation criteria and methods	EXCELLENT, grade 5, Students are able to: • Apply professional concepts expertly. • Work independently and take initiatives in line with objectives. Operations are often flexible, systematic, development-oriented, creative and active. • Promote group activities. • Able to critically apply ethical principles in the subject field in one's conduct and tasks. GOOD, grade 3, Students are able to: • Apply professional concepts systematically. • Able to cope independently in different tasks in each operating environment. • Work in a group in line with objectives. • Justify their activities in accordance with ethical principles..

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	SATISFACTORY, grade 1; Students are able to: • Apply most important/individual and appropriate professional concepts, and indicate their familiarity with the knowledge base. • Act appropriately under guidance. • Act as group members. • Act in accordance with ethical principles.
Project (name)	
R&D methods	Interview
Work strain	* contact lessons 30 hours on Week 15 (group working) * individual working 105 hours
Other arrangements	On-line-implementation: Individual working during Weeks 5 - Week 20 and Contact lessons on Week 15: Visiting lectures from Hanze Tuesday 8.4.2014 - Friday 11.4.2014 at 9-15.00

Learning events

Date	o'clock/at h		Subject	Content	Status	Teachers
27.01.2014	9.00		Optima platform opens			
08.04.2014	12.30-15		Topic: Change management	Visiting lecturers from Hanze Groningen Andrea Bavinck and Jan Wiltens	239	
09.04.2014	9-15		Topic: Change management	Visiting lecturers from Hanze Groningen ; Andrea Bavinck and Jan Wiltens	239	
16.05.2014	16.00		Optima platform closes			
10.04.2014	9-15		Topic: Change management	Visiting lecturers from Hanze Groningen; Andrea Bavinck and Jan Wiltens	239	