

Implementation plan Finished

Study unit	Procurement of Facility Services (A0130), 5.0
Implementation	MFA1421: 2/2014-2015 (15.01.2015 - 03.05.2015)
Type	DEVELOPMENT OF CORE COMPETENCES IN THE FIELD (A022)
Groups	Primary: MFA13SN Others :
Involved in the project	
Lecturers	
Number of participants	Minimum: Maximum:
Enrolment period	01.12.2014 08:00 - 07.12.2014
Main timing for implementation	
Applicability	For exchange students: Yes For elective studies: No Open UAS student: No Suitable for virtual UAS: No
Teachers	Pääskylvuori Marjo (Teacher in charge)
Campus	Laurea Leppävaara
Main location for implementation	
Implementation method	Optima realization/student group, Project/venture/R&D, Web/virtual Language: English Virtuality: 5 cr Integration of R&D: 1 cr
Implementation class	
Focus areas	
Evaluation at the latest	03.06.2015 Storing of graded material ends.: 24.06.2016
Exam days	
Having completed the study unit the student is able to	• master the procurement process • manage the competitive tendering process concerning products and services
Previous studies	
Learning objectives	Student learn to recognise the critical stages in planning, acquisition and tendering processes, from desing to implementation. The study unit is partly taught in Finnish.
Contents	* public procurement act * Procurement process
Study material	Hilma: http://www.hankintailmoitukset.fi/fi/ Laki julkisista hankinnoista: http://www.edilex.fi/saadokset/lainsaadanto/20070348?search=1 Asetus julkisista hankinnoista: http://www.edilex.fi/saadokset/lainsaadanto/20070614?search=1 Kiinteistöhoitoalan yleiset sopimusehdot: http://www.isannointiliitto.fi/ammatti/yse/
Tutoring and communication	Tutorial and feedback sessions with the teams but also one-to-one by optima platform.
Evaluation criteria and methods	EXCELLENT, grade 5, Students are able to: • Apply professional concepts expertly. • Work independently and take initiatives in line with objectives. Operations are often flexible, systematic, development-oriented, creative and active. • Promote group activities. • Able to critically apply ethical principles in the subject field in one's conduct and tasks. GOOD, grade 3, Students are able to: • Apply professional concepts systematically. • Able to cope independently in different tasks in each operating environment. • Work in a group in line with objectives. • Justify their activities in accordance with ethical principles.. SATISFACTORY, grade 1; Students are able to:

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	• Apply most important/individual and appropriate professional concepts, and indicate their familiarity with the knowledge base. • Act appropriately under guidance. • Act as group members. • Act in accordance with ethical principles.
Project (name)	Procurement process
R&D methods	Interview
Work strain	* individual working 75 hours* pair working 60 hours
Other arrangements	study unit is ongoing weeks 3 - 18.