

Implementation plan Finished

Study unit	Organisational Management and Leadership (A0141), 10.0
Implementation	MFA1411: 1/2014-2015 (25.08.2014 - 23.12.2014)
Type	DEVELOPMENT OF CORE COMPETENCES IN THE FIELD (A022)
Groups	Primary: MFA13SN Others :
Involved in the project	
Lecturers	Matvejeff Pekka, Harmoinen Päivi, Sohlman Anna-Mari
Number of participants	Minimum: Maximum:
Enrolment period	19.05.2014 08:00 - 02.06.2014
Main timing for implementation	On working days during daytime
Applicability	For exchange students: Yes For elective studies: No Open UAS student: No Suitable for virtual UAS: Yes
Teachers	Matvejeff Pekka (Teacher in charge), Harmoinen Päivi (Other teacher), Sohlman Anna-Mari (Other teacher)
Campus	Laurea Leppävaara
Main location for implementation	At the campus
Implementation method	Optima realization/student group, Other method of implementation, Project/venture/R&D Language: English Virtuality: 2 cr Integration of R&D: 6 cr
Implementation class	LbD based on local project or development task
Focus areas	Security, safety and social responsibility, Service business
Evaluation at the latest	19.01.2015 Storing of graded material ends.: 19.12.2015
Exam days	
Having completed the study unit the student is able to	mmmmm
Previous studies	
Previous studies, more information	Managing Facilities or equivalent
Learning objectives	Students gain competence in using various managerial tools to support and maintain work productivity; students understand the meaning of social responsibility in changing managerial situations; students know the human resource management process and are able to apply the national and EU-level legislation into working life.
Contents	Personal leadership and managerial tools; Change management; Organizational culture and values; Human resource management; Work legislation in Finland and in the EU
Study material	To be announced
Tutoring and communication	Teamwork; tutorial and feedback sessions with the teachers and one-to-one; progress reports; workshops
Evaluation criteria and methods	Evaluation and assessment is based on the general competence assessment criteria and the Quality Assurance System set by Laurea UAS Overall course assessment: excellent 5 - fail 0 All learning exercises have to be accomplished and passed in order to get credits A more detailed assessment criteria for the course is announced in Optima at the beginning of the course
Project (name)	A real business case project is integrated in the course. Utilization of ongoing projects in Laurea for learning purposes is examined at the beginning of the course.
R&D methods	LbD model; development and user-driven oriented research methods
Other arrangements	Lectures, various learning exercises, group work, progress reports, virtual learning (Optima), co-operation with the FM Network and other Helsinki metropolitan area organizations are utilized in the implementation of the course. A detailed course plan will be announced in the end of August. The published course plan is prior to changes.

Learning events

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Date	o'clock/at h		Subject	Content	Status	Teachers
05.09.2014	9-15		Introduction to the Course	9-10 Introduction to the Course 10-11.30 Management framework 12.30- Management framework Attendance is compulsory		Päivi Harmoinen, Pekka Matvejeff, Anna-Mari Sohlman
12.09.2014	9-15		Change Management	9-11.30 Change management theory 1 & exercise; Päivi Harmoinen 12.30-15 Personal Leadership; Anna-Mari Sohlman PEM in NL		Päivi Harmoinen, Anna-Mari Sohlman
19.09.2014	9-15		Personal leadership	9 - 11:30 Change Management theory 2 & exercise Päivi Harmoinen 12.30-15 Personal leadership; Anna-Mari Sohlman		Päivi Harmoinen, Anna-Mari Sohlman
26.09.2014	9-15		Leaders creating culture	Organizational culture and leadership		Pekka Matvejeff
03.10.2014	9-15		Integrated project	9-11.30 Integrated project Kick-Off 12.30- Assignments to groups Attendance is compulsory		Päivi Harmoinen, Pekka Matvejeff, Anna-Mari Sohlman
10.10.2014	9-15		Integrated project	Workshops for integrated project plans; getting to know the tools Attendance is compulsory		Pekka Matvejeff, Anna-Mari Sohlman
17.10.2014	9-15		Integrated project	Independent group work/field work; no lectures		
24.10.2014	9-15		Integrated project	Coaching sessions for groups		Päivi Harmoinen, Pekka Matvejeff, Anna-Mari Sohlman
31.10.2014	9-15		Integrated project	Independent group work/field work; no lectures		
07.11.2014	9-15		Integrated project	9-11.30 Expert lecture: Applied legislation; attendance is compulsory 12.30-13.30 Expert lecture continued 13.30-16.00 Workshop		Päivi Harmoinen, Pekka Matvejeff
14.11.2014	9-15		Integrated project	Coaching sessions for groups		Päivi Harmoinen, Pekka Matvejeff, Anna-Mari Sohlman
21.11.2014	9-15		Integrated project	Independent group work/field work; no lectures		
28.11.2014	9-15		Finalizing phase	Groups finalizing their outcomes (presentations and article) Presentations		Päivi Harmoinen,

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				rehearsal: each group gets feedback of their presentations for finetuning Student's feedback to SoleOps		Pekka Matvejeff, Anna-Mari Sohlman
05.12.2014	9-15		Finalizing phase	Groups finalizing their outcomes (presentations and article) Presentations rehearsal Student's feedback to SoleOps		Päivi Harmoinen, Pekka Matvejeff, Anna-Mari Sohlman
12.12.2014	9-14		Leaders Forum	Groups presenting their outcomes to the client representatives (classroom 181) 9-9.30 Morning coffee 9.30-12 Leaders Forum with final presentations 13- Forum feedback and closing of the course Attendance is compulsory		Päivi Harmoinen, Pekka Matvejeff