

TOTEUTUSSUUNNITELMA Valmis

Opintojakso	Preparatory studies in English (A0193), 5.0
Toteutus	LYA1311: 1/2013-2014 (13.09.2013 - 29.11.2013)
Tyyppi	KIELIOPINNOT (0315)
Ryhmät	Ensisijainen: LYA13SY Muut:
Projektissa mukana	
Luennoitsijat	Ilona Rönkä
Osallistujamäärät	Minimi: Maksimi:
Ilmoittautumisaika	20.05.2013 08:00 - 02.06.2013
Pääsääntöinen toteutusajankohta	
Soveltuvuus	Vaihto-opiskelijoille: Kyllä Vapaasti valittaviin: Ei Avoimen opisk: Ei Soveltuu virtuaali-AMK:n opintoihin: Ei
Opettajat	Rönkä Ilona (Vastuupettaja)
Kampus	Laurea Leppävaara
Pääsääntöinen toteutuspaikka	
Toteutustapa	Muu toteutustapa, Optimatoteutus/opiskelijaryhmä, Verkko/virtuaali Kieli: englanti Virtuaalisuus: 0 op T&k-integraatio: 0 op
Toteutusluokka	
Painoalat	
Arviointi viimeistään	30.12.2012 Suoritusmateriaalin arkistointi päättyy: 29.11.2014
Tenttipäivät	
Opintojakson suoritettuaan opiskelija osaa	• improve English skills needed during studies • write logical and formally satisfactory sentences • write reasonably clear and detailed texts • start practising academic writing • make efficient presentations
Edeltävät opinnot	
Osaamistavoitteet	The student will learn and practise • the English grammar • business English vocabulary • various methods in language learning to improve their language skills
Keskeinen sisältö	• Revision of basic grammar rules • Building up business vocabulary • Text analyses • Reports and summaries • Interpretation of data • Graphic presentations • Presentation skills • Arguing for and against • Acting as an opponent
Oppimateriaali	• Handouts provided by the teacher
Arviointikriteerit ja arviointimenetelmät	• Mandatory attendance • Pass / Fail • All the tasks completed and corrected (two spoken and four written tasks) • First drafts of writing tasks given a grade on a scale from 1-5 • All the corrected writing tasks together with first drafts handed in at the end of the course as a Course Portfolio
Muut toteutusjärjestelyt	• The study unit starts in week 37 and ends in week 48. • Lectures are held on Fridays at 12.30-15. • For a detailed schedule see Learning events / Oppimistapahtumat.

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Oppimistapahtumat

Pvm	Klo	H	Aihe	Sisältö	Tila	Opettajat
13.09.2013	12.30-15	2	Introduction	• Introduction • Getting started • Writing task 1 set (DL 10 am, Thurs 19 Sept) • Spoken task set		Ilona Rönkä
20.09.2013	12.30-15	2	Academic style	• Laurea's in-house standards • U and C nouns, the use of the article • Writing task 2 set (DL 10 am, 26 Sept)		Ilona Rönkä
27.09.2013	12.30-15	2	Presentations	• Presentation and PowerPoint skills • How to talk about a gadget? • Presentation task set (DL PP slideshow 1st draft 10 am, Thurs 3 Oct, 2nd draft 10am, Thurs 10 Oct)		Ilona Rönkä
04.10.2013			No contact session	• Practising business vocabulary • Preparing for the presentation		Ilona Rönkä
11.10.2013	12.30-15	2	Presentations	• Vocabulary test • Grammar issues • Presentations and acting as an opponent • Mini lesson 1		Ilona Rönkä
18.10.2013	12.30-15	2	Presentations	• Presentations and acting as an opponent • How to write a summary? • Writing task 3 set (DL 10 am, Thurs 24 Oct) • Mini lesson 2		Ilona Rönkä
25.10.2013	12.30-15	2	Presentations	• Presentations and acting as an opponent • Studying a text in detail		Ilona Rönkä
01.11.2013			No contact session	• Independent study (grammar exercises, active vs. passive voice, reading business news) • Peer feedback given on Writing task 3 (DL 10 am, Thurs 31 Oct)		Ilona Rönkä
08.11.2013	12.30-15	2	Report writing + other topics	• Business news presented • Grammar exercises from w 44 corrected • How to write a report? • Writing task 4 set (DL 10 am, Thurs 14 Nov) • Mini lesson 3		Ilona Rönkä
15.11.2013	12.30-15	2	Interpreting data and graphs	• Interpreting data and graphs • Mini lesson 4		Ilona Rönkä
22.11.2013			No contact session			Ilona Rönkä
29.11.2013	12.30-15	2	Portfolios	• NB! We meet in an ICT classroom.	ICT	Ilona Rönkä

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			completed	• Arguing for and against (debate) • Study unit feedback given • Rewriting and handing in all assignments as a portfolio	classroom	
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