

Implementation plan Finished

Study unit	Basics of Corporate Security (A9236), 10.0
Implementation	CCA1511: 1/2015-2016 (04.09.2015 - 18.12.2015)
Type	SECURITY OF OPERATIONS (A850)
Groups	Primary: CCA15SY Others :
Involved in the project	
Lecturers	Reijo Lähde, Kaci Bourdache and the visiting lecturers
Number of participants	Minimum: Maximum:
Enrolment period	18.05.2015 08:00 - 31.05.2015
Main timing for implementation	On working days during daytime
Applicability	For exchange students: Yes For elective studies: Yes Open UAS student: Yes Suitable for virtual UAS: Yes
Teachers	Lähde Reijo (Teacher in charge), Bourdache Kaci (Other teacher)
Campus	Laurea Leppävaara
Main location for implementation	At the campus
Implementation method	Optima realization/student group, Other method of implementation, Project/venture/R&D, Web/virtual Language: English Virtuality: 2 cr Integration of R&D: 3 cr
Implementation class	
Focus areas	Security, safety and social responsibility
Evaluation at the latest	18.01.2016 Storing of graded material ends.: 23.12.2016
Exam days	Real: 13.11.2015 Re-exams: 03.12.2015, 21.01.2016
Having completed the study unit the student is able to	The student is able to: • analyze the security needs of a company • utilise the subareas of security • plan a corporate security programme
Previous studies	
Study material	• Optima material & presentation materials • Book/ebook (Ebrary through Laurus): The manager's handbook for corporate security : establishing and managing a successful assets protection program / Gerald L. Kovacich, Edward Halibozek. • Chapters 1-4, 6-10, 12-14, 17-23
Other arrangements	The contact lessons will be held on Fridays between 09:00 - 16:00 hrs. See "Learning events" for detailed information. There will also be a few company visits in the Helsinki region outside Leppävaara Campus.

Learning events

Date	o'clock/at h		Subject	Content	Status	Teachers
04.09.2015	09-12	3	Orientation	• Orientation • Overview and goals of the study unit • Key concepts & Core elements of corporate security • Defining assets <u>Compulsory attendance</u>		Reijo Lähde
04.09.2015	13-16	3	Contact session	• Basics of Security Management & Risk Management		Reijo Lähde
11.09.2015	9-12	3	Contact	Visiting lecturer:Tero Toivonen, National		Reijo Lähde

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			session	Representative of Card Fraud EMPACT Projects in EU at National Bureau of Investigation (NBI) • Private-Public-Partnership against fraud <u>Compulsory attendance</u>		
11.09.2015	13-16	3	Contact session	• Crime Prevention • Productions and Operations Security		Reijo Lähde
18.09.2015	9-11 CANCELLED	2	Contact session - CANCELLED	<u>CANCELLED OWING TO THE INDUSTRIAL ACTIONS (STRIKES)</u> [Cancelled: Visiting lecturer: Ari Partanen, Director of Service Production and Security, Automatia (Finland): Securing a national ATM network]NB: We try to find a new time for this topic. TBC		Reijo Lähde
18.09.2015	13-16	3	Contact session	• Personal Security & Key Employee Risk Management • Basics of Occupational Health and Safety <u>NO COMPULSORY ATTENDANCE</u>		Reijo Lähde
25.09.2015	9-16	6	Contact session	• Basics of Occupational Health and Safety (to be continued) • Personnel Security • Emergency Conditions, Security of Supply & Business Continuity Planning • Foreign Operations Security		Reijo Lähde
02.10.2015	9-16	6	Contact session	• Environmental Safety • Information Security		Kaci Bourdache
09.10.2015	9-12	3	Contact session	Handing out study unit assignments <u>Compulsory attendance</u>		Reijo Lähde
16.10.2015	9-16	6	Contact session / Company visit	• Rescue Operations • Incl. visit to Helsinki Rescue Association and Helsinki Civil Defence Command Center + fire extinguisher training <u>Compulsory attendance</u> - Company visitAddress: Lääkärintäti 3, Helsinki (for whole day)If you use public transport, refer to the journey planner: http://www.reittiopas.fi/en/ - there are a lot of buses and trams from all over the metropolitan area that stop near that location.If you drive there, the parking lot next to the shelter is reserved. Leave your		Kaci Bourdache

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				car further ahead the street next to the hospital (Lääkärintie), you'll see some spots very soon. Lääkärintie 3 is not a building, so you'll only see a small parking lot and a ramp leading underground. Wait at the parking lot, the doors are locked and will be opened a few minutes before 9. IF YOU ARE LATE, CALL KACI. The Laakso hospital (Lääkärintie 8) has a lunch cafeteria (Palma) that accepts student / Kela meal cards.		
23.10.2015	9-16	6	Contact session	Premises Security NB. If possible, bring with you a laptop or iPad. We need at least one per two persons.		Kaci Bourdache
30.10.2015	10-11:30	6	Company visit	10:00 - 11:30 Visit to the Embassy of the United States of America. Host: Assistant Regional Security Officer Matthew Knolle. - Address: Itäinen Puistotie 14 B, Helsinki - BE ON TIME - You MUST have a photo ID with you. No exceptions. If you refuse to give your personal information (full names only) to the Embassy, please let Kaci know. You have that right (though in that case you can't attend) - Laptops, tablets and USB drives must be relinquished at the gate for duration of the visit. Avoid taking with you, if possible. <u>Compulsory attendance</u> - Company visit		Kaci Bourdache
06.11.2015	9-16	6	Independent studies			
13.11.2015	9-11	2	Exam	Exam		Kaci Bourdache, Reijo Lähde
20.11.2015			Independent studies			
27.11.2015			Independent studies			
03.12.2015	16-20	4	1st retake exam - general examination day			
04.12.2015	9-12	3	Contact session	- Project presentations - Course wrap-up & Feedback		Kaci Bourdache,

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				<u>Compulsory attendance</u>		Reijo Lähde
21.01.2016	16-20	4	2nd retake exam - general examination day			