

Implementation plan Finished

Study unit	Career Planning (R0114), 2.0
Implementation	HCA1611: 1/2016-2017 , HCA1611: 2/2016-2017 (29.08.2016 - 31.05.2017)
Type	EXPERT IN DEVELOPMENT AND WORKPLACE INNOVATION (A857)
Groups	Primary: HCA215SN Others :
Involved in the project	
Lecturers	Kaci Bourdache, Juha Putkonen
Number of participants	Minimum: Maximum:
Enrolment period	16.05.2016 08:00 - 31.05.2016
Main timing for implementation	According to a schedule agreed by the parties
Applicability	For exchange students: No For elective studies: No Open UAS student: No Suitable for virtual UAS: Yes
Teachers	Bourdache Kaci (Other teacher), Putkonen Juha (Other teacher)
Campus	Laurea Leppävaara
Main location for implementation	Virtually
Implementation method	Optima realization/student group, Other method of implementation, Web/virtual Language: English Virtuality: 1 cr Integration of R&D: 0 cr
Implementation class	LbD supporting knowledge and skills development
Focus areas	
Evaluation at the latest	23.01.2017 Storing of graded material ends.: 23.12.2017
Exam days	
Having completed the study unit the student is able to	The student is able to • reflect, evaluate and develop himself/herself as an expert • describe his/her competences by using a portfolio and job application documents • recognize existing opportunities in the international labour market • identify the characteristics of working life and different work cultures • network with other actors in the field
Previous studies	
Previous studies, more information	It is advisable to complete the study unit during the second year of study.
Learning objectives	The studies develop reflective competence as you assess your own learning in order to achieve the learning outcomes when planning the career. Communication skills in the work community also improve when job search skills are analysed. Awareness of other general competences increases alongside assessment of one's own learning and goals.
Contents	During the study unit, you will make a career plan either as an employee or an entrepreneur and polish your job search skills as well as analyse your own networks. The study unit is based on guidance, and includes a discussion on the personal study plan with the tutor teacher in both semesters.
Study material	The work space of the study unit in Optima contains a collection of tips for supplementary material. You will be granted access to this work space at the beginning of the study unit.
Tutoring and communication	The purpose of the guidance is to make you think about different options, not to give complete solutions. As a student receiving guidance you are responsible for your own decisions and the direction of your career. The discussions on the study plan are conducted either in person or in goal-oriented small groups. During the study unit, the tutor teacher will also give guidance on practices related to studying. Optima will be used for communication during the study unit so it is important to make sure that you give permission for all messages from the system. In order for the guidance, advise and communication in the study unit to work smoothly, please use the conversation area in Optima for all questions and matters that do not require personal communication with the lecturer. In personal matters, you can contact the lecturer by email or phone or

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	arrange to meet him or her.
Evaluation criteria and methods	The study unit is assessed as a Pass or a Fail. A pass requires that you complete the assignments according to the given timetable, demonstrating your familiarisation with the subject as well as your own thinking.
Work strain	Estimated distribution of working hours in the study unit (total on average 54 hrs) • Career planning and related guidance and events (15-20 hrs) • Polishing up job search skills (15-20 hrs) • Building and utilising networks (8 hrs) • Discussions on the personal study plan and preparation for them (4 hrs) • Other participation in guidance activities (5 hrs)
Other arrangements	The implementation plan will be specified before the beginning of the studies. It is useful to take advantage of the different events not listed in the implementation schedules when processing matters. The Network to Get Work event and the Rekryfestarit recruitment event in Hyvinkää will take place in January or February 2017.